



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

January 19, 2022

The Marysville Public Library Board of Trustees met on January 19, 2022, in meeting room A.

Attending: Chad Seeberg, Perry Parsons, David G. Speicher, Laura Zureich, and Abigail Anderton

Absent: Bill Forgette and Elizabeth Yendrek

Guests:

Staff: Nieca Nowels, Michael Schmenk, Kate McCartney, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

Oaths of Office

Director Nowels administered the Oath of Office for Mike Schmenk as Fiscal Officer.

Mr. Forgette will take his Oath of Office during the February meeting.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the December 15, 2021 meeting. Mandy Simon’s name spelling was corrected, Motion 73-21 was changed to “Perry Parsons moved that the Board move into Executive Session for the purpose of discussing employees’ benefits and compensation, seconded by Laura Zureich.” Motion 74-21 Abigail’s name spelling was corrected

Motion 01-22

Perry Parsons moved approval of the minutes for December 15, 2021 as amended seconded by Dave Speicher.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the January 19, 2022. agenda as amended. Dave Irish was unable to attend.

Motion 02-22

Laura Zureich moved to approve the January 19, 2022, agenda as amended, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Agenda approved as amended.

ELECTION OF OFFICERS

President – Chad Seeberg
Vice-President – Laura Zureich
Secretary – Elizabeth Yendrek
Mr. Seeberg asked for a motion to approve the slate of officers for 2022.

Motion 03-22

Perry Parsons moved approval of slate of candidates as officers for 2022 as presented, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Slate of officers was approved as presented.

Regular Meeting Date and Time

Ms. Nowels presented the Board meeting dates for 2022. Last month, the Board voted to meet the third Wednesday of each month at 5:00 p.m., with exceptions made as needed. If required, committee meetings will take place on the Monday before the Board meeting.

January 19	July 20
February 16	August 17
March 16	September 21
April 20	October 19
May 18	November 16
June 15	December 14 or 21 (discuss)

Motion 04-22

Ms. Zureich moved to approve the meeting dates as presented, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Motion for the 2022 Board of Trustees meetings was approved as presented. The Board will revisit the December meeting date closer to the end of the year.

RESOLUTION for FISCAL OFFICER’S SALARY-

Resolution: Be it resolved by the Board of Trustees of the Marysville Public Library that the Fiscal Officer’s salary for 2022 will be increased by 5% of his 2021 salary, resulting in an increase to \$35,859.60. This is effective January 1, 2022.

Mr. Seeberg asked for a motion of the above resolution.

Motion 05-22

Perry Parsons moved approval of the resolution for the Fiscal Officer’s salary increase of 5% of his 2021 salary, to \$35,859.60 effective January 1, 2022, seconded by Dave Speicher.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Resolution was approved as presented.

Fiscal Officer Bond

The Fiscal Officer is requesting approval of a bond for his position in the amount of \$100,000.

After discussion, Mr. Seeberg asked for a motion to approve \$100,000 bond for the Fiscal Officer to comply with the Ohio Revised Code.

Motion 06-22

Dave Speicher moved to approve \$100,000 bond for the Fiscal Officer to comply with the Ohio Revised Code, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Motion was approved as presented.

FINANCIAL REPORT –

The Board discussed the December 2021 Financial Report.

President Seeberg asked for a motion to approve the December 2021 Financial Report as presented.

Motion 07-22

Dave Speicher moved approval of the December 2021 Financial report as presented, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

The December 2021 Financial Report was approved as presented. Operations and Finance Committee will look into interest for the Library’s bank accounts.

DIRECTOR’S REPORT –

Strategic Plan – Ms. Nowels reported Mandy Simon will receive surveys through the end of the month. Ms. Simon said that they are getting good feedback and will be sending report in mid-February.

COVID test kits – Director Nowels reported that since March 2021, the Library has handed out a total of 25,306 test kits. A total of 23,578 were distributed in calendar year 2021. Ms. Nowels reported that the Ohio Department of Health has been focusing on the schools right now. Libraries are starting to receive test again, but she’s not certain were the Library falls on the list.

Staffing update – Ms. Crawford reported that the Library currently has opening for Youth Services Manager, Youth Services Librarian and two Circulation Clerks. Newest Youth Services member has been promoted to full-time. The Library hired two clerks in early January, unfortunately one of the new clerks has resigned due to their other job requiring them to work more hours to keep their insurance and tuition reimbursement. She also reported that one day this week they had 5 clerks call off due to illness. Ms. Nowels reported that the library is so thinly staffed that you might see us adjusting hours or suddenly going back to curbside. This Saturday we are considering options if we can’t get two more staff members to fill in. Staff used to pick up shifts, but aren’t picking them up as often, staff are feeling stretched thin.

Liberty Township meeting – Ms. Nowels and Mr. Seeberg attended the Liberty Township meeting on Monday evening, January 17, 2022. The Trustees would like to see the Raymond Branch reopened as soon as possible. We told them that we are experiencing staffing issues. They had a lot of ideas on how they felt service could be re-established. We will be discussing those with the Planning Committee in February. We have a flyer with information on our openings to post at the Raymond Branch later this week.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Anita Tiller – Did not meet.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Did not meet.

COMMITTEE APPOINTMENTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, Dave Speicher.

Planning and External Relations – Elizabeth Yendrek (Chair), Bill Forgette, Laura Zureich.

Operations – Dave Speicher (Chair), Perry Parsons, Abigail Anderton.

OLD BUSINESS

Lockers update as of January 17th, 2022 - 1009 materials have been picked up at Main and 236 materials have been picked up at the Raymond Branch.

NEW BUSINESS

Resolution – Fiscal Officer, Mike Schmenk spoke about the resolution.

Mr. Seeberg asked for a motion for the Resolution.

Motion 08-22

Perry Parsons moved approval of the Resolution for authorization to have the County Auditor release advance distribution of tax dollars, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye		

Motion for Resolution for Advance Distribution of Tax Dollars passed as presented.

BE IT RESOLVED that the Board of Trustees of the Marysville Public Library authorizes the Fiscal Officer of the Library, Michael F. Schmenk, on behalf of the Marysville Public Library, to receive tax advances and settlements from the Union County Auditor for the year 2022.

Acknowledgment of Gifts-

St. John's Ladies Aid Society- \$50.00- Donation for Local History Presentation

Cash in Donation Box- \$15.41

Total Donations: \$65.41

Public Comments

Mr. Seeberg reported that Rose from the Post Office retired after 37 years. Thank you for your service, Rose!

Upcoming Events

January 24	Mondays are Murder book club
January 25	Trivia at Boston's
February 3	As the Page Turns book club

February 8
February 16

Once Upon a Wine book club
Book Banter book club

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6.24 p.m.

Next board meeting date: Wednesday, February 16, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
February 14, 2022 @ 4:30 p.m.
Meeting room B**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Monday, February 14, 2022.

Attending: Elizabeth Yendrek (Chair), Chad Seeberg for Laura Zureich and Bill Forgette

Staff: Nieca Nowels

Guests: Bill Forgette

Public: None

CALL TO ORDER

Meeting called to order at 4:33 p.m. by Committee Chair, Ms. Yendrek.

APPROVAL OF AGENDA

Ms. Yendrek asked for approval of the agenda as presented.

Motion 09-22

Chad Seeberg moved approval of the agenda as presented, seconded by Bill Forgette.

APPROVAL OF MINUTES

Ms. Yendrek asked if there were any corrections of the minutes from the November 15, 2021 minutes.

Motion 10-22

Bill Forgette moved approval of the agenda as presented, seconded by Chad Seeberg.

OLD BUSINESS

None

NEW BUSINESS

Strategic Planning – Mandy Simon sent the Marysville Public Library focus groups and community survey. The Committee reviewed and discussed the documents.

Raymond Branch – Ms. Nowels reported that it had been four weeks since she and Mr. Seeberg attended the Liberty Township meeting and the Digital Downloads article. Mr. Seeberg and Ms. Nowels met with Liberty Township Fire Chief, Tim Merick. Multi township Fire Department is hopefully in the works. The levies for Liberty, York and Taylor Fire Departments passed, their funding should be available July 2022. It was stated that the township does not have enough room for administrative offices. The new fire station would have a community room with a pop-out library and meeting space. The meeting space could be used for Library programming. Hopefully this will come to fruition in 2025. County Commissioner, Chris

Schmenk, sent Director Nowels an email stating that the Liberty Township trustees asked if the Raymond branch could be open one day a week, preferably Saturday.

PUBLIC COMMENTS:

Ms. Yendrek mentioned that she had heard from a Patron that they would love to work for the Library, but the Library doesn't pay anything.

ADJOURNMENT:

Ms. Yendrek adjourned the meeting at 5:30 p.m.

Elizabeth Yendrek Committee Chair



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

February 16, 2022

The Marysville Public Library Board of Trustees met February 16, 2022, in meeting room A. Attending: Chad Seeberg, Elizabeth Yendrek, David G. Speicher, Abigail Anderton, and Bill Forgette

Absent: Laura Zureich and Perry Parsons

Staff: Nieca Nowels, Michael Schmenk, Kate McCartney, and Cindy Crawford

Guests: Dave Irish

CALL TO ORDER

President Seeberg called the meeting to order at 5:04 p.m.

OATH OF OFFICE

Bill Forgette took the Oath of Office of the Board of Trustees as administered by Cindy Crawford.

His term will expire December 31, 2028.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the Jan 19, 2022, meeting. No corrections were requested.

Motion 13-22

David G. Speicher moved approval of the minutes of the Jan 19, 2022, meeting as presented, seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the February 16, 2022, agenda as presented.

Motion 14-22

Abigail Anderton moved to approve the February 16, 2022, agenda as presented, seconded by Bill Forgette.

Parsons	Absent	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE:

Dave Irish gave the Friends of the Library update. A check for \$20,176.02 was given to the library from the Endowment Fund. As of February 15, 2022, the fund is down 4% \$409,071. There is a new membership drive starting March 2022. Family memberships will be available as well as individual memberships. The Friends are updating the bulletin board and website in preparation for the membership drive. There will also be a book sale March 28 through April 3, 2022, in Meeting Room A. If a Patron donates \$10 or more for their "purchase", they will receive a free Friend's membership. There will also be a family Friend's membership given away to whomever guesses the correct number of jellybeans in the jar. A new plaque was purchased for Friends of the Library honorees and both plaques were relocated near the elevator. 2018 and 2019 honorees will be added to the older plaque.

FINANCIAL REPORT

The Board discussed the January 2022 Financial Report.

President Seeberg asked for a motion to approve the January 2022 Financial Report as presented.

Motion 15-22

David G. Speicher moved to approve the January 2022 Financial Report as presented, seconded by Bill Forgette.

Parsons	Absent	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The January 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Strategic Plan – Ms. Nowels handed out booklets containing information Mandy Simon compiled from the Marysville Community Survey and the Focus Groups that were interviewed. A further report analyzing this data will follow.

COVID test kits – Ms. Nowels reported that 564 test kits were delivered last week. They have all been handed out and there is no determined date for the next delivery of test kits. Demand in the community is down from previous months.

Legislative Day is coming up on April 6. If anyone is able to and desires to attend, please let Ms. Nowels know via email.

Staffing Report – Ms. Crawford reported that there are at this time 14 full-time and 24 part-time positions within the Marysville Public Library. Youth Services currently has 3 positions open. Interviews have concluded for those positions and progress is being made to fill them.

Questions from board members included inquiries about how library openings are posted and what range of education requirements are needed in various library positions.

President Seeberg inquired about current library policy manual and the status of updates. A section of the policy is to be added about use of the large Vinyl printer. The fine free library policy has been updated. An updated printing of the Library Policy Manual will be distributed to all Board members.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Chad Seeberg (sitting in for Laura Zureich), and guest Bill Forgette.

Chairperson Yendrek reported that Ms. Nowels spoke to the committee about the Strategic Plan as well as the current service and staffing situation at the Raymond Library. The committee discussed different ways to evolve services at the Raymond Library.

Operations- David G. Speicher (Chair), Perry Parsons, and Abigail Anderton

Chairperson Speicher reported that the only item on the committee agenda this month was discussing a potential salary survey of comparable libraries. One company contacted had responded with a quote to complete the survey. More information will be forthcoming next month.

Old Business

None

New Business

President Seeberg asked for a motion to approve the Ohio Library Council (OLC) recommendation of the Resolution to Honor Fran DeWine.

- WHEREAS Fran DeWine established the Ohio Governor’s Imagination Library in 2019—in partnership with Dolly Parton’s Imagination Library—in order to send a free book every month to Ohio children from birth to age five; and

- WHEREAS Mrs. DeWine partnered with Ohio’s public libraries and other community organizations to expand the Ohio Governor’s Imagination Library to all 88 counties in Ohio; and

- WHEREAS Mrs. DeWine was instrumental in enrolling more than 309,000 children into the program, including 1,826 children in Union County; and
- WHEREAS Mrs. DeWine ensured all children between birth and age five regardless of where they live in Ohio, are eligible to be enrolled in the Ohio Governor’s Imagination Library; and
- WHEREAS Mrs. DeWine continues to recognize the value of public libraries and the role they play in supporting early childhood education; and
- FURTHER, that Mrs. DeWine shares our library’s goal of ensuring every child experiences the joy of reading and enters kindergarten prepared for success.

Therefore, be it resolved on this 16th day of February 2022 that the Board of Trustees of Marysville Public Library formally commends and gratefully acknowledges Ohio First Lady Fran DeWine for her lasting contributions to early childhood literacy in our community and across the state.

Motion 16-22

Bill Forgette moved to approve the Ohio Library Council (OLC) recommendation of the Resolution to Honor Fran DeWine, seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The motion to approve the Ohio Library Council (OLC) recommendation of the Resolution to Honor Fran DeWine was approved as presented.

Acknowledgement of Gifts

- \$89.99- Donald Boerger- Donation of graphing calculator
- \$52.89- Nancy L. Thomas- Materials Donation in memoriam—Walter L. Fisher & Brook Fisher
- \$2.00- Donation in Donation Box
- Total Donations: \$144.88**

Public Comments

None

Upcoming Events

- February 19 Board Game Bonanza
- February 22 Trivia at Boston’s
- March 7 Then and Now- Historic Marysville
- March 9 The Magic of Writing

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:18 pm.
 Next board meeting date Wednesday, March 16, 2022 @ 5:00 pm at Main Library.

Chad Seeberg President

Elizabeth Yendrek, Secretary



MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES

March 16, 2022

The Marysville Public Library Board of Trustees met on March 16, 2022, in meeting room A.

Attending: Chad Seeberg, Perry Parsons, David G. Speicher, Laura Zureich, Bill Forgette, and Abigail Anderton

Absent: Elizabeth Yendrek

Guests: Jack McCoy and Mike Moffett

Staff: Nieca Nowels, Michael Schmenk, Kate McCartney, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:04 p.m.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the February 16, 2022, meeting.

Motion 17-22

Bill Forgette moved approval of the minutes for February 16, 2022, as presented seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the March 16, 2022. agenda as amended. Salary Survey was added to Old Business and the date of the next meeting was corrected.

Motion 18-22

Laura Zureich moved to approve the March 16, 2022, agenda as amended, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Agenda was approved as amended.

Friends of the Library Update

Dave Irish reported that March 1st the Friends kicked off a membership drive, which seems to be doing well. There is currently a jellybean contest, the family that comes closest to the true amount of jelly beans in the container will be awarded a Friend’s Family membership. The Friends have two new Board Members and are looking to recruit an additional two members. The book sale set up will begin Friday March 25th. The sale will be open March 28 through April 3rd. The Friends will man the sale Friday through Sunday. The Friends gave the Library a check for \$600 to help with National Library Week April 3rd through April 9th. Mr. Irish reported the Endowment is down 11%.

FINANCIAL REPORT –

The Board discussed the February 2022 Financial Report.

President Seeberg asked for a motion to approve the February 2022 Financial Report as presented.

Motion 19-22

Dave Speicher moved approval of the February 2022 Financial report as presented, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

The February 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT –

Strategic Plan – Ms. Nowels reported that she had just received the report from Mandy Simon from the State Library, more to follow. The Library received another shipment of COVID tests and we expect yet another shipment.

Staffing update – Ms. Crawford reported that the Library is currently fully staffed. We hope to begin hours at the Raymond branch June 1st. The branch will be open one day a week and then we will re-evaluate.

Legislative Day is April 6th Please let Nieca know by March 25th if you would like to attend. Chad Seeberg will be a speaker.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Met

COMMITTEE APPOINTMENTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, Dave Speicher - Did not meet.

Planning and External Relations – Elizabeth Yendrek (Chair), Bill Forgette, Laura Zureich – Did not meet.

Operations – Dave Speicher (Chair), Perry Parsons, Abigail Anderton – Met and discussed the Salary Survey and the temporary Appropriations Budget. The committee would like to recommend Organizational Architects for the salary survey. The committee would like to recommend approving the temporary appropriations budget.

OLD BUSINESS

The quotes for the salary survey were reviewed.

Mr. Seeberg asked for a motion to approve the salary study quote from Organizational Architects not to exceed \$7,500.

Motion 20-22

Dave Speicher moved to approve the salary study quote from Organizational Architects not to exceed \$7,500, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

The motion was approved as presented.

NEW BUSINESS

The Board discussed the permanent appropriations budget. President Seeberg asked for a motion to approve the temporary appropriations.

Motion 21-22

Perry Parsons moved to approve the permanent budget appropriations, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Motion was approved as presented.

Acknowledgment of Gifts-

\$300.00- Check in Donation Box-George C. Hines III

\$46.00-Cash Donations in Donation Box

Total Donations: \$346.00

Public Comments

Mr. Mike Moffett and Mr. Jack McCoy from the Liberty Township Board of Trustees attended the Marysville Public Library Board of Trustees meeting. They wanted to thank Director Nowels for the email letting them know that the Library is planning to open the Raymond branch June 1st one day a week. The Trustees would like to thank the Library for opening one day a week, but would like more open hours. The Trustees shared that June 3 is the bicentennial for Liberty Township and Raymond. Does the Library have any historical information that we could use with our celebration? The Trustees and the community want to help the Raymond branch be successful. The Trustees would like a link from the main webpage to a history of the Raymond Library as this was mentioned in the last Strategic Plan.

Upcoming Events

March 22	Trivia at Boston's
March 28- April 3	Friends of the Library book sale
April 2	Egg Hunt
April 6	Library Legislative Day
April 6	Film showing of <i>Beloved</i> at Avalon
April 14	Documentary showing <i>Toni Morrison: The Pieces I Am</i> at Avalon

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6.44 p.m.

Next board meeting date: Wednesday, April 20, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek Secretary



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

April 20, 2022

The Marysville Public Library Board of Trustees met on April 20, 2022, in meeting room A.

Attending: Chad Seeberg, Perry Parsons, David G. Speicher, Laura Zureich, Bill Forgette, Elizabeth Yendrek, and Abigail Anderton

Absent:

Guests:

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:04 p.m.

APPROVAL OF MINUTES

After a review of the minutes from the March 16, 2022, meeting President Seeberg asked for approval of the minutes as amended. The word “temporary” was changed to “final” in the first sentence under New Business. A paragraph was stricken from the Public Comments section. The word “one” was added to a sentence in the Director’s Report clarifying the Raymond branch library would be open “one day a week”. Mr. Seeberg asked for a motion to accept the amended March 16, 2022 minutes.

Motion 22-22

Dave Speicher moved approval of the minutes for March 16, 2022, as amended seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the April 20, 2022, agenda as amended. An Executive Session was added prior to Adjournment to discuss an employee’s performance. The Friends of the Library update was removed from the agenda.

Motion 23-22

Laura Zureich moved to approve the April 20, 2022, agenda as amended, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Agenda approved as amended.

FINANCIAL REPORT –

The Board discussed the March 2022 Financial Report.

President Seeberg asked for a motion to approve the March 2022 Financial Report as presented.

Motion 24-22

Perry Parsons moved approval of the March 2022 Financial report as presented, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The March 2022 Financial Report was approved as presented.

DIRECTOR'S REPORT

Strategic Plan - The Planning and External Relation committee did not yet meet. Their meeting date is set for April 21, 2022. They will go over new documents related to the Strategic Plan before further conversation.

Staffing Report – Director Nowels reported the new Youth Services team is working well together. Two circulation clerks will be ending their employment. Currently there are no plans to fill the vacant Assistant Director position.

President Seeberg inquired about more staff turnover. Vice-president Zureich asked for a timeline on the salary review. Director Nowels responded that the bulk of the content should be ready by the end of May as per Mark Fiala. He will give a presentation to the library board when the report is ready.

Director Nowels and Kate McCartney met with a member of the Marysville School Board about library resources available for the teachers.

A meeting with representatives of Walking Distance resulted in the creation of a new book club.

There have been no recent communications with the Raymond Township Trustees and there is no change in plans for the Raymond Branch Library.

Legislative Day – Director Nowels and Ali Parthemore attended and met with Senator Reineke's aide. They sat in a House session. Both also met with Representative Richardson. They were present for the recognition of Fran DeWine for promoting literacy endeavors in the state of Ohio.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Met

OLD BUSINESS

None

NEW BUSINESS

A discussion to cancel either the June or July summer meeting resulted in the decision being revisited at or after the May 2022 meeting.

Acknowledgment of Gifts-

\$20,176.02 - Friends of the Library Endowment Fund donation to the library
\$600.00 – Friends of the Library donation for National Library Week giveaways for patrons and staff
\$300.00 – Union County Genealogical Society – Donation for Hayes Obituary Index
\$25.00 – Gypsy Stultz-General Donation
\$82.16 – Donations in Donation Box
Total Donations: \$21,183.18

Public Comments

Laura Zureich stated the Annual Reports handout looked nice.

Upcoming Events

April 25 Mondays are Murder book club
April 26 Trivia at Boston's
April 27 Tree Giveaway (while supplies last)
April 28 Chamber dinner
May 2 Marysville Before Fast Food and Strip Malls
May 5 As the Page Turns book club
May 13 Blood Drive

Executive Session

President Seeberg asked for a motion to approve an Executive Session to discuss employee performance.

Motion 25-22

Laura Zureich moved to approve moving into Executive Session, seconded by Perry Parsons.
Parsons Aye Speicher Aye Zureich Aye
Yendrek Aye Anderton Aye Forgette Aye
Roll Call was taken. Board of Trustees moved into Executive Session at 6:00 p.m..

Motion 26-22

Perry Parsons moved to come out of Executive Session, seconded by Bill Forgette.
Parsons Aye Speicher Aye Zureich Aye
Yendrek Aye Anderton Aye Forgette Aye
Roll Call was taken. The Board of Trustees moved out of Executive Session at 6:32 p.m..

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6.32 p.m.

Next board meeting date: Wednesday, May 18, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
April 21, 2022 @ 1:00 p.m.
Meeting room B**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Thursday April 21, 2022.

Attending: Elizabeth Yendrek (Chair), Laura Zureich and Bill Forgette

Staff: Nieca Nowels and Cindy Crawford

Guests:

Public: None

CALL TO ORDER

Committee Chairperson Yendrek called the meeting to order at 1:02 p.m..

APPROVAL OF AGENDA

Ms. Yendrek asked for approval of the agenda as presented.

Motion 27-22

Ms. Zureich moved approval of the agenda as presented, seconded by Bill Forgette.

APPROVAL OF MINUTES

Ms. Yendrek asked if there were any corrections of the minutes from the February 14, 2022 minutes.

Motion 28-22

Mr. Forgette moved approval of the minutes as presented, seconded by Ms. Zureich.

OLD BUSINESS

None

NEW BUSINESS

Strategic Planning – The Committee reviewed the documents send by Mandy Simon from the State Library of Ohio. The Board would like to acknowledge that Marysville is a fast-growing community. The Focus groups were helpful, and they showed that the Library needs to know their community, what are their favorite things about the Library? There were many ideas brought up, such as a Yoga Classes, Guided Meditation, Rekè. Perhaps think about how to get community members who aren't currently Library users in the door. The idea of a "Book Mobile" came up as well.

PUBLIC COMMENTS: None

ADJOURNMENT:

Chairperson Yendrek adjourned the meeting at 2:08 p.m..
Next Committee meeting is Monday, May 16, 2022 at 4:30 p.m. in meeting room B. Next Board meeting is Wednesday, May 18, 2022 at 5:00 p.m. in meeting room A.

Elizabeth Yendrek Committee Chair



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Operations and Finance Committee
April 29, 2020 at 2pm
Via Zoom**

The Marysville Public Library Board of Trustees Operations and Finance Committee met on Monday, April 29, 2020 via Zoom and shown on YouTube.

Attending: David G. Speicher (Chair), Perry Parsons and Chad Seeberg.

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 2:03 pm by Mr. Speicher.

APPROVAL OF MINUTES

Mr. Speicher asked for approval of the December 16, 2019 minutes as presented.

Motion 29-20

Chad Seeberg moved approval of the minutes as presented, seconded by Perry Parsons.

Mr. Speicher asked for approval of the agenda as presented.

Motion 30-20

Chad Seeberg moved approval of the agenda as presented, seconded by Perry Parsons.

OLD BUSINESS - None

NEW BUSINESS

Employment Issue.

Mr. Speicher asked for a motion to go into Executive Session to discuss employment issue.

Motion 31-20

Chad Seeberg moved to move into Executive Session to discuss employment issues, seconded by Perry Parsons. Roll Call was taken.

Motion to move into Executive Session was approved as presented. Operations and Finance retreated to Executive Session at 2:05 pm.

Mr. Speicher asked for a motion to come out of Executive Session.

Motion 32-20

Perry Parsons moved to come out of Executive Session, seconded by Chad Seeberg... Roll call was taken.

Motion to move out of Executive Session was approved as presented. Operations and Finance came out of Executive Session at 3:20 pm.

Perry Parsons recommended that the Board vote to accept Plan 5 which will furlough all staff with the exception of Managers and the IT specialist. This plan may be amended in the May Board meeting.

PUBLIC COMMENTS - None.

ADJOURNMENT:

Mr. Speicher adjourned the meeting at 3:22 pm.

David Speicher (Committee Chair)



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
May 16, 2022 @ 4:30 p.m.
Meeting room B**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Monday, May 16, 2022.

Attending: Elizabeth Yendrek (Chair), Laura Zureich and Bill Forgette

Staff: Nieca Nowels and Cindy Crawford

Guests:

Public: None

CALL TO ORDER

Committee Chairperson Yendrek called the meeting to order at 4:29 p.m..

APPROVAL OF AGENDA

Ms. Yendrek asked for approval of the agenda as presented.

Motion 33-22

Ms. Zureich moved approval of the agenda as presented, seconded by Mr. Forgette.

APPROVAL OF MINUTES

Ms. Yendrek asked if there were any corrections of the minutes from the April 21, 2022 meeting.

Motion 34-22

Mr. Forgette moved approval of the minutes as amended, seconded by Ms. Zureich. Change Bill Forgette to Mr. Forgette, Laura Zureich to Ms. Zureich and Ms. Yendrek to Chairperson Yendrek.

OLD BUSINESS

None

NEW BUSINESS

Director Nowels and the committee discussed the Strategic Plan. Many ideas were discussed.

- **Know your Community** – Wings and the Board of Mental Health might be good partners. Good support from the schools. Programming Yoga, meditation would be good stress relievers. Action item would be to purchase a book mobile, Sprinter vehicle preferred, committee asked Ms. Nowels to begin looking into getting quotes. The committee also discussed the July 7th Library Speaker Series, that we will promote, series is no cost to MPL. Youth Services is working with schools to get information to parents about what the Library offers, no paper, but will send our information via email. Perhaps a “March Madness” book contest. Educate the community on what the Library

does have to offer. Suggest a “Banned Book Week” in September. Suggests asking students to choose the “best book award”.

- **Cultivating Collections** – Suggest a “Library of Things”. Have School and Community programs, suggest a book mobile with some pop-up food trucks.
- **Keeping up with Kids’ Services** – Suggest a presence at the “Farmer’s Market”. Ad a “Story Walk” in Milford Center (corner of Triad).
- **Development (Outreach, Branch, Service Expansion)** – Suggest increase staff and show statistics to reinforce any Library decisions. Suggest a Book Mobile. The Book Mobile seems to intersect across many topics.

PUBLIC COMMENTS: None

ADJOURNMENT:

Chairperson Yendrek adjourned the meeting at 5:34 p.m..

Next Committee meeting is Monday, June 13, 2022 at 4:30 p.m. in meeting room B. Next

Board meeting is Wednesday, June 15, 2022 at 5:00 p.m. in meeting room A.

Elizabeth Yendrek Committee Chairperson



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

June 15, 2022

The Marysville Public Library Board of Trustees met on June 15, 2022, in meeting room A.

Attending: Chad Seeberg, Perry Parsons, David G. Speicher, Laura Zureich, Bill Forgette, and Elizabeth Yendrek.

Absent: Abigail Anderton

Guests:

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES

After a review of the minutes from the April 20, 2022, Mr. Seeberg asked for a motion to accept the April 20, 2022 minutes as presented.

Motion 35-22

Laura Zureich moved approval of the minutes for April 20, 2022, as presented seconded by Elizabeth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the June 15, 2022, agenda as amended. An Executive Session was added prior to adjournment to discuss employee performance. The Friends of the Library update was moved to just before upcoming events.

Motion 36-22

Perry Parsons moved to approve the June 15, 2022, agenda as amended, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

Agenda approved as amended.

FINANCIAL REPORT –

The Board discussed the April and May 2022 Financial Reports.

President Seeberg asked for a motion to approve the April and May 2022 Financial Reports as presented.

Motion 37-22

Laura Zureich moved approval of the April and May 2022 Financial reports as presented, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

The April and May 2022 Financial Reports were approved as presented.

DIRECTOR’S REPORT

Strategic Plan - The Planning and External Relation committee met. The committee put together an outline with Nieca during their meeting. The outline is attached. The management team will help Nieca flesh out the

Staffing Report – Director Nowels reported that there was still a need for two circulation clerks. The Board has suggested looking at an Administrative Assistant, the position description will be reviewed. Director Nowels and Cindy Crawford met via Zoom with Mark Fiala from Organizational Architecture on June 1st, Mark is just waiting on the 2022 NEO-RLS Statewide Salary Survey to finalize our report. Mr. Fiala will present his results at the next Board meeting.

Ms. Nowels reported that she has been notified that the Library will receive additional COVID tests in the coming future.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Chairperson Yendrek reported that the committee did work with Nieca on the Strategic Plan and the committee recommends that the Board approve the Plan as presented. The Committee worked to make sure that a Book Mobile would help us complete each section of the Plan.

Mr. Seeberg asked for a motion to approve the Strategic Plan as presented.

Motion 38-22

Perry Parsons moved approval of the Strategic Plan as presented, seconded by Elizabeth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

The Strategic Plan was approved as presented.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Did not meet.

OLD BUSINESS

None

NEW BUSINESS

The updated Appendix D for the Policy Manual was distributed and discussed by the Board. Some changes were made.

Mr. Seeberg asked for a motion to approve Appendix D to the Policy Manual as amended.

Motion 39-22

Perry Parsons moved approval Appendix D to the Policy Manual as amended, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

Appendix D to the Policy Manual was approved as amended.

Acknowledgment of Gifts-

\$150.00 Paul and Pam Reynolds-Donation in support of Summer Lunch Program

\$20.93 Anonymous- Materials Donation through Amazon

\$9.10 Donations in Donation Box

Total Donations: \$180.03

President Seeberg asked for a motion to go into Executive Session to discuss an employee's performance.

Motion 40-22

Dave Speicher made a motion to go into Executive Session to discuss an employee's performance, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

Motion to go into Executive Session to discuss an employee's performance was approved.

Roll Call was taken, the Board moved into executive session at 5:56 p.m.

Motion 41-22

Perry Parsons made a motion to come out of Executive Session to discuss an employee's performance, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Aye

Motion to come out of Executive Session to discuss an employee's performance was approved.

Roll Call was taken, the Board came out of Executive Session at 6:16.

Public Comments

Dave Speicher stated that he “loves the lockers!” Director Nowels shared that the City had sent a letter letting the Library know of some properties that will be rezoned. Nieca also had a call from a Patron that was upset with the PRIDE display in Youth Services.

Upcoming Events

June 28	Trivia at Boston’s
July 4	Library Closed
July 8	Red Cross Blood Drive
July 14	Books on Tap @ Walking Distance Brewing Company
July 15	Friday Night Uptown

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6.20 p.m.

Next board meeting date: Wednesday, July 20, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek Secretary



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

August 4, 2022

The Marysville Public Library Board of Trustees met on August 4, 2022, in Union Rural Electric (URE) Multi-Purpose meeting room.

Attending: Chad Seeberg, Perry Parsons, David G. Speicher, Laura Zureich, Bill Forgette, Abigail Anderton and Elizabeth Yendrek.

Absent:

Guests: Jessica Smith and Rachel Probst.

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES

After a review of the minutes from the June 15, 2022, Mr. Seeberg asked for a motion to accept the June 15, 2022 minutes as presented.

Motion 42-22

Laura Zureich moved approval of the minutes for June 15, 2022, as presented seconded by Elizabeth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the August 4, 2022, agenda as amended. Dave Irish will not be present, and the date of the meeting was changed to August 4, 2022.

Motion 43-22

Abigail Anderton moved to approve the August 4, 2022, agenda as amended, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Agenda approved as amended.

FINANCIAL REPORT –

The Board discussed the July 2022 Financial Report.

President Seeberg asked for a motion to approve the July 2022 Financial Report as presented.

Motion 44-22

Perry Parsons moved approval of the July 2022 Financial report as presented, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The July 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Director Nowels introduced the staff attending the Board meeting. Ms. Nowels also mentioned that Jade Chambers, one of our Circulation Assistants has been wonderful helping out during our Patron Services Manager search.

Nieca will meet with the Management staff to discuss the Salary report after their next regularly scheduled meeting August 18th. Ms. Nowels also mentioned that the Executive and Operations and Finance committees should plan to meet in September.

Director Nowels also mentioned that the City of Marysville has offered to help with the tree give away for Arbor Day 2023.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Did not meet

OLD BUSINESS

Mark Fiala, from Organizational Architecture (OA) gave a salary study presentation to the Board. This Study was organized and methodical and we want to be organized and methodical as we move through the process of implementing anything we learned from the study.

NEW BUSINESS

None

Acknowledgment of Gifts-

\$300.00-Kimberly Schaeffer-In memoriam-Margo Lane

\$25.29-Donations in Donation Box

Total Donations: \$325.29

Public Comments

Ms. Rachel Probst asked about the timeframe for acting on the salary study. The Board said they would have a “high level” meeting in August about the study as well as a discussion about the study in the next Operations and Finance Committee meeting.

Upcoming Events

July 26	Trivia at Boston's
August 5	Red Cross Blood Drive
August 26	Friday Night Uptown
August 30- September 4	Friends of the Library Book Sale

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 7.20 p.m.

Next board meeting date: Wednesday, August 17, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek, Secretary



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

August 17, 2022

The Marysville Public Library Board of Trustees met on August 17, 2022, at Marysville Main Library meeting room A.

Attending: Chad Seeberg, David G. Speicher, Laura Zureich, Abigail Anderton and Elizabeth Yendrek

Absent: Perry Parsons and Bill Forgette

Guests: Dave Irish, Jessica Smith, Tess Kienzle, Jeff Powers, and Rachel Probst.

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:07 p.m.

APPROVAL OF MINUTES

After a review of the minutes from the August 4, 2022, Mr. Seeberg asked for a motion to accept the August 4, 2022, minutes as amended July should be June.

Motion 43-22

Laura Zureich moved approval of the minutes for August 4, 2022, as amended seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Absent

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the August 17, 2022, agenda as amended. Added an Executive Session to discuss compensation of staff members.

Motion 44-22

Elizabeth Yendrek moved to approve the August 17, 2022, agenda as amended, seconded by Laura Zureich.

Parsons	Absent	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Absent

Agenda approved as amended, added an Executive Session.

FRIENDS of the LIBRARY – Mr. Irish reported that the Friends took July off, so no meeting. September 22, 2022 is the Friends Annual Meeting, it will be held at the Union Rural Electric Community Room with Rebecca Wever as the Honoree. Ali has provided the Friends with the

invitations and address labels. There will be no charge for the dinner, catered by “The Plaza”. Dave reported that they will be re-evaluating an “Author’s Series” as a fund raiser. The October meeting will elect Officers. Mr. Irish reported that the Endowment is currently valued at \$403K. It is 5.3% down from last year. The Friends will have a Book Sale in meeting room A, August 30 through the Labor Day weekend. They anticipate having a smaller sale during events around the upcoming Holidays.

FINANCIAL REPORT –

The Board discussed the July 2022 Financial Report.

President Seeberg asked for a motion to approve the July 2022 Financial Report as presented.

Motion 45-22

Dave Speicher moved approval of the July 2022 Financial report as presented, seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Absent

The July 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Director Nowels shared a printout from the Ohio Tourism Website in which the Library and Director Nowels were mentioned. Wendy Knapp from the State Library of Ohio will be visiting the Marysville Public Library on August 31, 2022. Ms. Nowels reported that the library has been interviewing for Patron Services Manager and Adult Reference Services Assistant. We will continue to recruit for Circulation Clerks as there are currently five “holes” in the weekend schedule. Nieca reported that the library partnered with Ohio Reformatory for Women for our summer reading program. She also shared that Youth Services Librarian, Tess Kienzle, had applied for a grant and won the grant for social and emotional bags for preK through 2nd grade. Ali will help to target the appropriate audiences. A big THANK YOU to Tess! Director Nowels reported that she did not have an update on the bookmobile at this time.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet, however, Laura will send Evaluation/Review tools to the committee.

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Did not meet, but will need to meet in September 2022.

OLD BUSINESS

Organizational Architecture compensation study by Mark Fiala will be discussed in Executive Session to give the Library Director some direction moving forward.

NEW BUSINESS

Ms. Nowels reported that use and charges for the Large Vinyl printer need to be updated in the procedure manual in the technology section.

Acknowledgment of Gifts-

\$22.45-Donations in Donation Box
Total Donations: \$22.45

Public Comments

Ms. Jessica Smith asked what is "Covered within an executive session" The Board President quoted from the Ohio Governor's Open Meeting Act Chapter 9 Page 119, " To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official;"

Upcoming Events

August 23	Trivia at Boston's
August 26	Friday Night Uptown
August 30- September 4	Friends of the Library Book Sale
September 9	Red Cross Blood Drive
October 14	Friday Night Uptown
October 29	Halloween Hoopla

President Seeberg asked for a motion to go into Executive Session to discuss compensation of staff members.

Motion 46-22

Elizabeth Yendrek made a motion to go into Executive Session to discuss compensation of staff members, seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Absent

Motion to go into Executive Session to discuss compensation of staff members was approved.

Roll Call was taken, the Board moved into executive session at 5:49 p.m.

Motion 47-22

Elizabeth Yendrek made a motion to come out of Executive Session, seconded by Abigail Anderton.

Parsons	Absent	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Absent	Forgette	Absent

Motion to come out of Executive Session was approved.

Roll Call was taken, the Board came out of Executive Session at 6:51.

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:51 p.m.

Next board meeting date: Wednesday, September 21, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek, Secretary

**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

September 21, 2022

The Marysville Public Library Board of Trustees met on September 21, 2022, at Marysville Main Library meeting room A.

Attending: Chad Seeberg, David G. Speicher, Perry Parsons, Abigail Anderton, Bill Forgette (out at 7:00 p.m.), and Elizabeth Yendrek (out at 6:00 p.m.).

Absent: Laura Zureich

Guests: Jessica Smith, and Rachel Probst.

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

After a review of the minutes from the August 17, 2022, Mr. Seeberg asked for a motion to accept the August 17, 2022, minutes as presented.

Motion 50-22

Abigail Anderton moved approval of the minutes for August 4, 2022, as amended seconded by Elizabeth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the September 21, 2022, agenda as amended. Added an Executive Session to discuss compensation of staff members and deleted Friends of the Library update as Dave Irish is unable to attend the meeting.

Motion 51-22

Perry Parsons moved to approve the September 21, 2022, agenda as amended, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Agenda approved as amended, added an Executive Session, and removed Friends of the Library update.

FINANCIAL REPORT –

The Board discussed the August 2022 Financial Report.

President Seeberg asked for a motion to approve the August 2022 Financial Report as presented.

Motion 52-22

Perry Parsons moved approval of the August 2022 Financial report as presented, seconded by Dave Speicher.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The August 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Director Nowels shared that COVID tests should be back in stock soon. We’ve had another run-on tests. Director Nowels shared that the Patron Services Manager has been hired, Michelle McNeil has accepted our offer. Nieca stated that HR Manager, Cindy Crawford has made offers to Jennifer Young for the recently vacated Adult Services Reference Assistant and a new Circulation Clerk Jill Dobbins. The Library continues to interview for two additional Circulation Clerks and one Tech Services Manager. Ms. Nowels noted that she will be sending out a doodle poll to schedule interviews for the Board seat that will be vacated at the end of the year.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet.

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons –Met to discuss the suggestions from Organizational Architecture and Nieca and Cindy. Dave Speicher suggested that the Board add an Executive Session to discuss the suggestions from OA and Nieca and Cindy. Mr. Speicher also shared that the committee discussed Ms. Nowels suggestion to remove the word Knife from PS 7.16 Possession of Weapons policy due to changes in Language by the Ohio Legislature. The Committee recommends omitting the word Knife from PS 7.16 Possession of Weapons policy.

President Seeberg asked for a motion to go into Executive Session to discuss compensation of staff members.

Motion 53-22

Dave Speicher made a motion to go into Executive Session to discuss compensation of staff members, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to go into Executive Session to discuss compensation of staff members was approved.

Roll Call was taken, the Board moved into executive session at 5:29 p.m.

Motion 54-22

Perry Parsons made a motion to come out of Executive Session, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Motion to come out of Executive Session was approved.

Roll Call was taken, the Board came out of Executive Session at 7:00.

OLD BUSINESS

Organizational Architecture compensation study and suggestions by Nieca and Cindy were discussed. The Board President, Chad Seeberg asked for a motion to approve the pay grad schedules from the hybrid schedule proposed. OA suggestions for hourly pay grade 30-37 and Nieca and Cindy's recommendations for salary pay grades 50-56.

Motion 55-22

Dave Speicher made a motion to adopt the recommendation from Organizational Architecture (OA) for pay grades 50-56; and recommend a larger increase for pay grades 30-37 (hourly staff) as reflected in the proposal made by Nieca and Cindy. These pay grades are to be effective October 1, 2022 and the immediate impact is not to exceed \$200,000 (including PERS and other incidentals) on an annualized basis. Seconded by Abigail Anderton.

Parsons	Nay	Speicher	Aye	Zureich	Absent
Yendrek	Absent	Anderton	Aye	Forgette	Absent

Motion to approve the recommendation from Organizational Architecture (OA) for pay grades 50-56; and recommend a larger increase for pay grades 30-37 (hourly staff) as reflected in the proposal made by Nieca and Cindy. These pay grades are to be effective October 1, 2022 and the immediate impact is not to exceed \$200,000 (including PERS and other incidentals) on an annualized basis. was approved.

NEW BUSINESS

Resolution for Certification was discussed by the Board. Chad Seeberg asked for a motion to pass a Resolution for certification with a change in the date to commencing January 1st, 2023.

Motion 56-22

Perry Parsons made a motion to approve passing a Resolution for certification with a change in the date to commencing January 1st, 2023, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Absent	Anderton	Aye	Forgette	Absent

Motion to approve passing a Resolution for certification with a change in the date to commencing January 1st, 2023 was approved as presented.

Resolution: RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023, and

WHEREAS, The Budget Commission of Union County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said District the rate of each tax necessary to be levied within and without the ten mill limitation; and be it further

RESOLVED, That the Fiscal Officer of this Board is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

The Board discussed changing PS 7.16 Possession of Weapons to remove the word knives from the policy. President Seeberg asked for a motion to accept the change of removing the work knives from the policy.

Motion 57-22

Abigail Anderton made a motion to approve removing the word knives from PS 7.16 Possession of Weapons policy, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Absent
Yendrek	Absent	Anderton	Aye	Forgette	Absent

Motion to approve removing the word knives from PS 7.16 Possession of Weapons policy was approved.

Acknowledgment of Gifts-

\$50.00-Jackie Evans-In memoriam Homer Caldwell

\$127.20- Donations in Donation Box

Total Donations: \$177.20

Public Comments

Ms. Cindy Crawford announced that Laura Hitzeman our current Technical Services Manager is retiring September 30, 2022 after more than 25 years with the Library.

Upcoming Events

September 27
September 28-30
October 14
October 18
October 29

Trivia Night at Boston's
Ohio Library Council Conference and Expo
Friday Night Uptown
Cheers to Beers and Books (Friends' fundraiser)
Halloween Hoopla

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 7:29 p.m.

Next board meeting date: Wednesday, October 19, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek, Secretary



MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES

October 19, 2022

The Marysville Public Library Board of Trustees met on October 19, 2022, at Marysville Main Library meeting room A.

Attending: Chad Seeberg, David G. Speicher, Perry Parsons, Abigail Anderton, Bill Forgette, Laura Zureich, and Elizabeth Yendrek (out at 6:05 p.m.).

Absent:

Guests: Jessica Smith, and Josh Rice.

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES

After a review of the minutes from September 21, 2022, Mr. Seeberg asked for a motion to accept the September 21, 2022, minutes as presented.

Motion 58-22

Laura Zureich moved approval of the minutes for September 21, 2022, as amended seconded by Perry Parsons.

Parsons Aye Speicher Aye Zureich Aye
Yendrek Aye Anderton Aye Forgette Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the October 19, 2022, agenda as amended. Added an Executive Session to discuss compensation of staff members.

Motion 59-22

Elizabeth Yendrek moved to approve the October 19, 2022, agenda as amended, seconded by Bill Forgette.

Parsons Aye Speicher Aye Zureich Absent
Yendrek Aye Anderton Aye Forgette Aye

Agenda approved as amended, added an Executive Session.

FRIENDS of Library – Dave Irish shared that he presented at the 2022 staff day, it was very Hamilton. Mr. Irish reported that the Friends elected new officers and that they just finished with summer recess. The Friends have decided to replace the Author Series with some other programs. Becky Wever organized an event at Walking Distance Brewery, and it was a success. This may become a quarterly program. The Friends will host a book sale in meeting room B during Halloween Hoopla (October 29th

and Merrysville (December 10th). The Friends annual meeting honored Becky Wever, it was a very nice event. The Endowment is currently \$331,416, which represents a 20% decrease.

FINANCIAL REPORT –

The Board discussed the September 2022 Financial Report.

President Seeberg asked for a motion to approve the September 2022 Financial Report as presented.

Motion 60-22

Bill Forgette moved approval of the September 2022 Financial report as presented, seconded by Dave Speicher.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The September 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Director Nowels shared that Tech Services Manager position was accepted by Leah McCoy. Julie O’Brien has accepted the open circulation clerk position as well.

Ms. Nowels spoke about the Friendship Committee (Yorii) that she has been invited to attend. Mr. Seeberg stated that he thought this was a good opportunity. The board asked about a Japanese Culture collection, Ms. Nowels assured the Board that this is being investigated.

Director Nowels shared that she has one quote for a book mobile from Farber of central Ohio, it is about \$200,000. She further shared that she is waiting for a quote from a Wisconsin company.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet. Ms. Zureich reported that Ms. Nowels will send her self-evaluation to the Board. Laura also reported that she is working to streamline the Fiscal Officer review and the committee will need to meet.

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – did not meet. Would like to have insurance and budget numbers for next committee meeting.

President Seeberg asked for a motion to go into Executive Session to discuss compensation of staff members.

Motion 61-22

Perry Parsons made a motion to go into Executive Session to discuss compensation of staff members, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to go into Executive Session to discuss compensation of staff members was approved.

Roll Call was taken, the Board moved into executive session at 5:29 p.m. Future board member Josh Rice was invited to stay for the Executive Session.

Motion 62-22

Bill Forgette made a motion to come out of Executive Session, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Motion to come out of Executive Session was approved.

Roll Call was taken, the Board came out of Executive Session at 6:14.

OLD BUSINESS

Updated salary ranges for pay ranges 37, 50, and 51 were discussed. The proposals were discussed. Mr. Seeberg asked for a motion to accept proposal number 2 for the pay grades 37, 50, and 51

Motion 63-22

Bill Forgette made a motion to adopt proposal number 2 for pay grades 37, 50, and 51, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Nay	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Motion to approve updated salary ranges (passed September 21, 2022) to be implemented October 1, 2022 as presented.

NEW BUSINESS

The Board discussed recommending Josh Rice to the Marysville exempted Village School District Board for appointment to the Marysville Public Library Board of trustees, to fill a vacancy set to expire December 31, 2029.

Motion 64-22

Perry Parsons made a motion recommending Josh Rice to the Marysville exempted Village School District Board for appointment to the Marysville Public Library Board of trustees, to fill a vacancy set to expire December 31, 2029, seconded by Laura Zureich.

Parsons	Aye	Speicher	Aye	Zureich	Aye
Yendrek	Absent	Anderton	Aye	Forgette	Aye

Motion recommending Josh Rice to the Marysville exempted Village School District Board for appointment to the Marysville Public Library Board of trustees, to fill a vacancy set to expire December 31, 2029 as presented.

Acknowledgment of Gifts-

\$10.00 – Ruth E. Ball – Donation for Reference Help
 \$3.01- Donations in Donation Box
Total Donations: \$13.01

Public Comments

Dave Irish said he enjoyed presenting at Staff Day and in his own Hamilton way. Cindy Crawford thanked staff member Jeff Powers for his staff day Ooda-Loop presentation.

Upcoming Events

October 25
October 29
November 22
November 23
November 24
November 28

Trivia Night at Boston's
Halloween Hoopla
Trivia Night at Boston's
Thanksgiving Eve- Library closes at 5:00
Thanksgiving- Library Closed
Christmas Walk and Tree Lighting

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:24 p.m.

Next board meeting date: Wednesday, November 16, 2022, at 5:00 p.m. in meeting room A. Records Commission meeting will be immediately before the November Board meeting.

Chad Seeberg, President

Elizabeth Yendrek, Secretary



MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES

November 16, 2022

The Marysville Public Library Board of Trustees met on November 16, 2022, at Marysville Main Library meeting room A.

Attending: David G. Speicher, Perry Parsons, Abigail Anderton, Bill Forgette, Laura Zureich, and Elizabeth Yendrek.

Absent: Chad Seeberg

Guests: Dave Irish

Staff: Nieca Nowels, Michael Schmenk, and Cindy Crawford

CALL TO ORDER

Vice President Zureich called the meeting to order at 5:05 p.m.

APPROVAL OF MINUTES

After a review of the minutes from October 19, 2022, Ms. Zureich asked for a motion to accept the October 19, 2022, minutes as presented.

Motion 68-22

Beth Yendrek moved approval of the minutes for October 19, 2022, as presented seconded by Bill Forgette.

Parsons Aye Speicher Aye Zureich
Yendrek Aye Anderton Aye Forgette Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, Vice President Zureich asked for approval of the November 16, 2022, agenda as presented.

Motion 69-22

Bill Forgette moved to approve the November 16, 2022, agenda as presented, seconded by Perry Parsons.

Parsons Aye Speicher Aye Zureich
Yendrek Aye Anderton Aye Forgette Aye

Agenda approved as presented.

Friends of Library – Dave Irish reported that the Friends made Committee assignments in their last meeting. Dalton Union Winery and Brewery would like to have a meet and greet in the spring similar to the event at Walking Distance brewery. The event at Walking distance netted about \$1,000, Halloween Hoopla sale was about \$100, the next sale is Merryville December 10th. Proceeds from the event were deposited to the endowment.

FINANCIAL REPORT –

The Board discussed the October 2022 Financial Report.

Vice President Zureich asked for a motion to approve the October 2022 Financial Report as presented.

Motion 70-22

Bill Forgette moved approval of the October 2022 Financial report as presented, seconded by Beth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	
Yendrek	Aye	Anderton	Aye	Forgette	Aye

The October 2022 Financial Report was approved as presented.

DIRECTOR’S REPORT

Director Nowels shared that there is an opening in youth services for a reference assistant as well as an opening in patron services for a circulation clerk. A former clerk is returning for their holiday break to help us bridge the gap. Ms. Nowels reported that she shared the first draft of the budget appropriations to the operations and Finance committee. There is no book mobile update as no additional quotes have been forthcoming. The company that did state that it will take at least 9 months to build after the chassis is obtained.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher – Did not meet. But will meet before the next meeting to finish the review process.

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette – Did not meet.

Operations and Finance – David G. Speicher (Chair), Abigail Anderton and Perry Parsons – Met and reviewed the insurance quotes. The committee supports the recommended Health Insurance renewal.

Vice President Zureich asked for a motion to go into Executive Session to consider a complaint against a public employee and to consider the compensation of employees.

Motion 71-22

Perry Parsons made a motion to go into Executive Session to consider a complaint against a public employee and to consider the compensation of employees, seconded by Abigail Anderton.

Parsons	Aye	Speicher	Aye	Zureich	
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to go into Executive Session to consider a complaint against a public employee and to consider the compensation of employees was approved.

Roll Call was taken, the Board moved into executive session at 5:23 p.m.

Motion 72-22

Bill Forgette made a motion to come out of Executive Session, seconded by Perry Parsons.

Parsons	Aye	Speicher	Aye	Zureich	
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to come out of Executive Session was approved.

Roll Call was taken, the Board came out of Executive Session at 5:56.

OLD BUSINESS

None at this time

NEW BUSINESS

The Board recommended salary adjustments for the director and fiscal officer.

Motion 73-22

Perry Parsons made a motion to adjust the director and fiscal officer salaries after the compensation study. The new salaries are set at \$92,770 for director and \$40,675 for fiscal officer retroactive to October 1, 2022, seconded by Beth Yendrek.

Parsons	Aye	Speicher	Aye	Zureich	
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to adjust the director and fiscal officer salaries after the compensation study. The new salaries are set at \$92,770 for director and \$40,675 for fiscal officer retroactive to October 1, 2022 passes as presented.

Ms. Zureich asked for a motion to authorize the utilization of an outside, independent entity for investigative purposes when deemed appropriate by the Director or Board of Trustees.

Motion 74-22

Beth Yendrek made a motion to authorize the utilization of an outside, independent entity for investigative purposes when deemed appropriate by the Director or Board of Trustees, seconded by Bill Forgette.

Parsons	Aye	Speicher	Aye	Zureich	
Yendrek	Aye	Anderton	Aye	Forgette	Aye

Motion to authorize the utilization of an outside, independent entity for investigative purposes when deemed appropriate by the Director or Board of Trustees was passes as presented.

Acknowledgment of Gifts-

- \$25.95 Douglas A. Weakly – Materials Donation
- \$32.99 Andy Watson – Materials Donation
- \$30.72- Donations in Donation Box
- Total Donations: \$89.66**

Public Comments

Mr. Nowels stated that a patron has raised an objection about a book that was read during story time. The patron was invited to attend the Board meeting to share their concerns.

Upcoming Events

- | | |
|-------------|--|
| November 22 | Trivia Night at Boston's |
| November 23 | Thanksgiving Eve- Library closes at 5:00 |
| November 24 | Thanksgiving- Library Closed |
| November 28 | Christmas Walk and Tree Lighting |

ADJOURNMENT:

The meeting was adjourned by Vice President Zureich at 6:06 p.m.

Next board meeting date: Wednesday, December 21, 2022, at 5:00 p.m. in meeting room A.

Chad Seeberg, President

Elizabeth Yendrek, Secretary



**MINUTES OF THE
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

December 21, 2022

The Marysville Public Library Board of Trustees met on December 21, 2022 at the Marysville Main Library in Meeting Room A.

Attending: Perry Parsons, Abigail Anderton, Bill Forgette, Laura Zureich, Elizabeth Yendrek, and Chad Seeberg.

Absent: David G. Speicher

Guests (Member of the Public): Sarah Rice, Brian Dostanko

Staff: Nieca Nowels and Michael Schmenk

CALL TO ORDER

President Seeberg called the meeting to order at 5:03 p.m.

APPROVAL OF MINUTES

After a review of the minutes from November 16, 2022, President Seeberg asked for a motion to accept the minutes as presented.

Motion 75-22

Bill Forgette moved approval of the minutes for November 16, 2022, as amended. Seconded by Perry Parsons. Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the December 21, 2022 agenda as presented.

Motion 76-22

Laura Zureich moved to approve the December 21, 2022 agenda as presented, seconded by Abigail Anderton. Agenda was approved as presented.

FINANCIAL REPORT

The Board discussed the November 2022 Financial Report.

President Seeberg asked for a motion to approve the November 2022 Financial Report as presented.

Motion 77-22

Abigail Anderton moved to approve the November 2022 Financial Report as presented, seconded by Perry Parsons. The November 2022 Financial Report was approved as presented.

DIRECTOR'S REPORT

Director Nieca Nowels provided highlights from her written report to the Board. The Youth Services Associate position has been offered and one Clerk position remains open. The first Marysville event was held since the pandemic and was enjoyed by the community. Staff recently participated in a pot luck. The Marysville Exempted Village School District Board approved a new Board Member for the Library at their last meeting, effective January 2023. This position replaces Dave Speicher on the Board. Dave was thanked for his years of service and his commitment to the library.

COMMITTEE REPORTS

Executive – Laura Zureich (Chair), Elizabeth Yendrek, and David Speicher. The Committee has completed the annual evaluation process for the Director and Fiscal Officer positions.

Planning and External Relations – Elizabeth Yendrek (Chair), Laura Zureich, and Bill Forgette. Did not meet.

Operations and Finance – David Speicher (Chair), Abigail Anderton, and Perry Parsons. Did not meet.

OLD BUSINESS

None at this time.

NEW BUSINESS

President Seeberg asked for a motion to approve temporary appropriations for 2023.

Motion 78-22

Perry Parsons made a motion to approve temporary appropriations for 2023, seconded by Elizabeth Yendrek. Temporary appropriations for 2023 were approved.

President Seeberg asked for a motion to approve the Bond for the Fiscal Officer.

Motion 79-22

Perry Parsons made a motion to approve the Bond for the Fiscal Officer, seconded by Laura Zureich. The Bond for the Fiscal Officer was approved.

PUBLIC COMMENTS

Library Patron Sarah Rice spoke and said that she not have any complaints about services at the Library. She is concerned about turnover in the Youth Services Department as her children had formed bonds with staff members who left. The Board noted work completed this year to update salary schedules and the hope that this will address staff turnover. Ms. Rice was thanked for expressing her concern and taking the time to address the Board.

EXECUTIVE SESSION

President Seeberg asked for a motion to go into Executive Session to consider a complaint against a public employee.

Motion 80-22

Bill Forgette made a motion to go into Executive Session to consider a complaint against a public employee, seconded by Elizabeth Yendrek. Roll call vote taken:

Parsons	Aye
Yendrek	Aye
Anderton	Aye
Zureich	Aye
Forgette	Aye
Speicher	Absent

The Board moved into Executive Session at 5:40 p.m. Mr. Dostanko and Director Nowels were asked to remain.

Motion 81-22

Perry Parsons made a motion to come out of Executive Sessions, seconded by Bill Forgette. Roll call vote taken:

Parsons Aye
Yendrek Aye
Anderton Aye
Zureich Aye
Forgette Aye
Speicher Absent

The Board came out of Executive Session at 6:53 p.m.

ACKNOWLEDGEMENT OF GIFTS

\$765.00-Union County Genealogy Society-Marysville Journal Tribune Microfilm Reimbursement

\$21.76-Donations in Donation Box

Total Donations: \$786.76

UPCOMING EVENTS

December 24	Christmas Eve- Library Closed
December 25	Christmas Day- Library Closed
December 27	Library Trivia at Boston's
January 1	New Year's Day- Library Closed

ADJOURNMENT

The meeting was adjourned by President Seeberg at 6:54 p.m.

Next Board Meeting date: Tuesday, January 17th, 2023 at 5:00 p.m. in Meeting Room A. This is one day earlier than the usual Board Meeting date.

Chad Seeberg, President

Elizabeth Yendrek, Secretary

Minutes taken by:
Laura Zureich, Vice President