



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

January 17, 2018

The Marysville Public Library Board of Trustees met on January 17, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson and David G. Speicher.

Absent: Rebecca Wever.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Dave Irish and Renee Martin.

CALL TO ORDER

President Seeberg called the meeting to order at 5:03 p.m.

MEET THE STAFF

Director Nowels introduced staff member Renee Martin. Renee has worked in seven libraries. Renee was recently promoted to Patron Services Manager. She grew up in Pineville Kentucky and attended Union College in Barbourville Kentucky. While at Union College, Renee studied Education and met her future husband Ray. Renee has two children and she and Ray are now empty nesters. Renee wanted to do something for herself, so that is why she applied for the management position.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the December 20, 2017 meeting. Corrections were made.

Motion 1-18

Rhonda Thompson moved approval of the minutes as amended, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended.

Motion 2-18

Dave Speicher moved approval of the agenda as amended, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Agenda approved as amended.

FRIENDS OF THE LIBRARY UPDATE

Dave Irish announced that Jan Dick will be the 2018 Friend’s honoree. Dave also announced that a check in the amount of \$12,945.46 will be presented to the Marysville Public Library at the February 1st meeting. The endowment began 2017 with a balance of \$287,677 and after the library payout will have a balance of \$286,910. The Friends membership drive has been going well, there are \$7,400 in sponsor level memberships and more to collect. The author for the author series and guests will be having dinner at the Ville Grill. There is a book sale scheduled for March 2nd and 3rd. The last book sale netted \$199, books were sold at \$1 per bag, and these funds go to the general fund.

OATHS OF OFFICE

Director Nowels administered the oath of office for Fiscal Officer Michael Schmenk. Rebecca Wever will take her oath of office at the February board meeting. Her term will expire December 31, 2024.

ELECTION OF OFFICERS

President – Chad Seeberg
Vice-President – Rhonda Thompson
Secretary – Anita Tiller

Motion 3-18

Robert Buckley moved approval of slate of candidates as officers for 2018 as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Slate of officers approved as presented.

REGULAR MEETING DATE and SCHEDULE-See attached for schedule details.

Motion 4-18

Anita Tiller moved to approve the schedule (Wednesday following the third Monday) as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Regular meeting date and schedule approved as presented.

RESOLUTION for FISCAL OFFICER’S SALARY-

Motion 5-18

Perry Parsons moved to approve the resolution for a 3% increase for the Fiscal Officer's Salary as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Resolution for Fiscal Officer Salary approved as presented.

FISCAL OFFICER BOND

Motion 6-18

Robert Buckley moved to approve the fiscal officer's bond of \$100,000 as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Fiscal Officer's bond of \$100,000 approved as presented.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the December 2017 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the December 2017 Financial Report as presented.

Motion 7-18

Rhonda Thompson moved approval of the December 2017 report as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The December 2017 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members. Director Nowels reported that Mandy Simon had sent a report about next steps regarding the strategic plan. She announced that the Library has a new data base for legal forms, which can be found on the research page of the website. Director Nowels also reported that adult audio and video circulation was down, perhaps due to other ways to check out these items. There has been a payment plan agreed upon for Ashley Gahm's reimbursement of the tuition reimbursement per the policy.

COMMITTEE REPORTS

Executive – Rebecca Wever (Chair), Rhonda Thompson, Robert Buckley – Did not meet. However Rebecca Wever asked that Chad share that she is finalizing the evaluations for the Director and the Fiscal Officer.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Chad Seeberg for Rebecca Wever – Did not meet. Nothing to report.

Operations –Robert Buckley (Chair), David G, Speicher, Perry Parsons – Did not meet. Nothing to report.

COMMITTEE APPOINTMENTS –

Executive – Rhonda Thompson (Chair), Anita Tiller, Dave Speicher.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever.

Operations – Dave Speicher (Chair), Perry Parsons, Robert Buckley.

OLD BUSINESS

None

NEW BUSINESS

Levy Committee discussion- Chad Seeberg and Rebecca Wever will co-chair the levy committee. PAC checking account is at the Richwood Bank and will be used for seed money. Mike Rose is being considered for treasure of the PAC. There is a new trustee workshop scheduled for March 10, 2018.

Acknowledgment of Gifts-

In Memoriam- Judith Carpenter

- \$100- Betty Vance
- \$50- Cheryl Leeds
- \$25- Jeffrey & Cheryl Nicol
- \$25- Robert & Alison Boggs
- \$30- Frank & Annette Morman
- \$50- Cash
- \$280 Total- Requested a nameplate in a large print Mystery.

Other Donations

- \$600- Union County Genealogy Society- Newspaper on Microfilm
- \$500- John & Sandra McBride- Materials (Books)
- \$10- Susan J. Lamere- Obituaries
- \$10- Anonymous- Notary Services
- \$15.10- Anonymous- Donations in Donation Box
- \$1,135.10 Total

Total Donations for December: \$1,415.10

PUBLIC COMMENTS:

None.

UPCOMING EVENTS:

January 23
April 3
April 11

Library trivia at Boston's
OLC- Opioid Symposium @ Fawcett Center
Library Legislative Day

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:47 pm.

Next board meeting date: Wednesday, February 21, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

February 21, 2018

The Marysville Public Library Board of Trustees met on February 21, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever and David G. Speicher.

Absent: Rhonda Thompson.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Dave Irish.

CALL TO ORDER

President Seeberg called the meeting to order at 5:03 p.m.

MEET THE STAFF

There was no meet the staff this month.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the January 17, 2018 meeting. Corrections were made.

Motion 8-18

David Speicher moved approval of the minutes as amended, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended. Kate McCartney will be attending the March meeting, if she is available.

Motion 9-18

Rebecca Wever moved approval of the agenda as amended, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Agenda approved as amended.

FRIENDS OF THE LIBRARY UPDATE

Dave Irish reported that there was a fauxpas with the Author Series this month. The person who usually turns on the lights and projector and opens the doors was not there to do so. A podium was found, the light switches were located and the author did without their PowerPoint. In future, Ali Parthemore, Community Engagement Manager for MPL, will follow up with the appropriate people. Dave also reported that he has spoken with the High School and they are going to promote the next Author Bill Shkurti. Dave also reported that at the beginning of 2018, Friend's endowment fund had \$287,600, after the gift to the library of \$12,945, the endowment fund had a balance of ~\$289,000 and as of February 20, 2018 the balance was ~\$282,000.

There is a book sale scheduled for March 2nd and 3rd, books will be selling for \$1 a bag or donation.

OATHS OF OFFICE

Director Nowels administered the oath of office for Board Member Rebecca Wever. Her term will expire December 31, 2024.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the January 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the January 2018 Financial Report as presented.

Motion 10-18

Robert Buckley moved approval of the January 2018 report as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The January 2018 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members. Ms. Nowels gave a staffing update. MPL is fully staffed and the pictures have been updated, copies were passed out to the board. T-shirts for summer reading are available for sale to the board. Director Nowels met with Nick Meers regarding the lobby refresh. There were several items that the Director did not think we needed, so Mr. Meers will be back with an updated quote and timetable. MPL will be giving away trees for Arbor Day, beginning on April 25, 2018. Trees will be available until they are gone. The trees given away this year will be Blue Spruce and White Dogwood. Director Nowels reported MPL did have a staff member fall on the ice, an incident report was filed, but no worker's comp claim will be filed. The board suggested that Ron McGlone, Facilities Manager, look into something for the eves to prevent ice buildup in the future, perhaps some heat tape.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet. However they did report that evaluations were finalized.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet. Nothing to report.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet. Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

Fax policy updates. The current procedure states that the price of faxes are capped at \$10 regardless of the page count of the fax and gives no end time to when staff are to stop sending faxes. Director Nowels proposed an updated policy that allows for setting a limit of no faxing 30 minutes before closing. The board also wanted to include that there is no longer a cap for faxes. Faxes will be sent in increments of 20 pages and the total cost will be recovered as stated \$1.50 for the first page and \$1.00 for every page thereafter.

President Seeberg asked for approval of the new fax policy as presented.

Motion 11-18

David Speicher moved approval of the new fax policy as presented, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The new fax policy approved as presented.

Acknowledgment of Gifts-

- \$250- David and Katherine Klug – Where it is needed most
- \$0.35- Anonymous- Donations in Donation Box

Total Donations for January 2018: \$250.35

PUBLIC COMMENTS:

None.

UPCOMING EVENTS:

February 20
February 27

Friends of the Library Author Series- Jody Casella
Trivia Night @ Boston's

March 15 Ohio)(DCDL)	Advocacy Training for Public Library Directors (Central
March 15 North	Central Ohio Trustees Dinner @ Crowne Plaza Columbus
March 27	Friends of the Library Author Series- Bill Shkurti
April 3	OLC- Opioid Symposium @ Fawcett Center
April 11	Library Legislative Day

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:16 pm.

Next board meeting date: Wednesday, March 21, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

March 21, 2018

The Marysville Public Library Board of Trustees met on March 21, 2018, in meeting room B.

Attending: Chad Seeberg, Rhonda Thompson, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever and David G. Speicher.

Absent: None

Staff: Nieca Nowels, Michael Schmenk

Guests: Dave Irish

CALL TO ORDER

President Seeberg called the meeting to order at 5:03 p.m.

MEET THE STAFF

Kate McCartney, Youth Services Manager was available to talk about herself and her position at the library, as well as some upcoming programs. We will be offering the Summer Lunch Program for a 4th year this summer. It will run June 4- August 10, Monday- Friday. The Youth Services Department is busy preparing for Summer Reading, as well. Promotions/school visits will begin in late April. They have begun a “Wee Wednesdays” program out at Raymond. In August we will host our 3rd Mini Comic Con, as well as a chick hatching and some programming surrounding it. Kate visits the schools regularly, and coordinates with them regarding some potential future author visits. Kate has recently celebrated 10 years with the Marysville Public Library.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the February 21, 2018 meeting. Corrections were made.

Motion 12-18

Rhonda Thompson moved approval of the minutes as amended, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as amended.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended.

Motion 13-18

Robert Buckley moved approval of the agenda as amended, seconded by David G. Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as amended.

FRIENDS OF THE LIBRARY UPDATE

Dave Irish reported that two library requests were approved for funding; 1. lunch for staff for meeting social media goals (\$150.00), and 2. cookies for National Library week (\$75.00). Book sale was held March 2-3; they moved a lot of items, and took in \$790. Dave is trying to encourage the committees to meet more regularly. There is an event committee meeting on March 22nd to plan the 2018 Honoree event. The Endowment fund was \$290,823 as of March 20, 2018 (\$12, 945.46 was given to the library in February.) Next author event is Tuesday, March 27, when Bill Shkurti will speak. Unfortunately, that is during spring break, so we may not see much attendance from the schools.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the February 2018 financial report. He reviewed the financial position as of February 28, 2018. Discussion was held regarding hold harmless receipts, revenue/expense and comparisons for year to date.

President Seeberg asked for approval of the February 2018 Financial Report as presented.

Motion 14-18

Rhonda Thompson moved approval of the February 2018 report as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The February 2018 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members. She reported that the library had entered into a Memorandum of Understanding (MOU) with Ohio Means Jobs Union County. This was a requirement for all of the Ohio Means Jobs programs in the state, and should benefit both organizations, and will be a good partnership. In addition, Nieca reported on some meetings relating to the lobby refresh, which is essentially new furniture in the lobby area. The floor plan was reviewed, and at this point the projected start date of installation is about three months out. Discussion was held regarding lighting, reworking of the circulation desk, goal of flexible space capability, and staff/patron visibility. Director Nowels also reported meeting with Patrick Lendon and his mother

about the Little Free Library project, which will be Patrick's Eagle Scout project. Chad noted that the handicapped spot in the parking lot should have an elevated sign for visibility and to meet code. Director Nowels and Ron McGlone will research.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David G. Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Met on February 26th to discuss direction of the Strategic Plan; also discussed the Little Free Library project.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Met on March 19th. Discussed the lobby refresh project, the final appropriations budget, and the resolution for county auditor's certification for potential levy renewal or replacement.

OLD BUSINESS

None

NEW BUSINESS

Appropriations budget for 2018.

President Seeberg asked for a motion to approve the appropriations budget for 2018.

Motion 15-18

David Speicher moved approval of the appropriations budget as presented, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The appropriations budget for 2018 approved as presented.

Approve Resolution to request county auditor's certification for levy replacement at 1.5 mills.

President Seeberg asked for approval of Resolution to request county auditor's certification for levy replacement at 1.5 mills. Discussion of renewal vs. replacement followed. Director Nowels and Fiscal Officer Schmenk indicated support of a replacement levy at the current millage, as with a renewal cuts would be required in a few years. There was also discussion of filing deadlines, and timelines in general.

The Resolution reads as follows:

BOARD OF TRUSTEES
MARYSVILLE PUBLIC LIBRARY
Resolution Number 16-18

The Board of Trustees (the "Board") of the Marysville Public Library (the "Library"), a school district library of the Marysville Exempted Village School District, Union County, Ohio met in regular session on March 21, 2018 at 5:00 p.m., at the Marysville Public Library in Meeting Room B, with the following members present:

*Chad Seeberg, President
Rhonda Thompson, Vice-President
Anita Tiller, Secretary
Robert Buckley
Perry Parsons
David G. Speicher
Rebecca Wever*

Mr. Perry Parsons introduced the following resolution and moved its passage:

RESOLUTION REQUESTING THE UNION COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE LIBRARY DISTRICT OF THE MARYSVILLE PUBLIC LIBRARY, UNION COUNTY, OHIO AND THE AMOUNT TO BE GENERATED DURING THE FIRST YEAR OF COLLECTION OF A REPLACEMENT OF AN EXISTING TAX FOR CURRENT EXPENSES OF THE MARYSVILLE PUBLIC LIBRARY.

*(R.C. Sections 5705.03, 5705.23, 5705.192)
Replacement of an Existing Tax*

WHEREAS, the Library is currently levying a five-year one and a half (1.5) mill operating levy approved by voters of the Marysville Public Library on November 5, 2013, and first placed on the tax duplicate in 2014 for collection in years 2015, 2016, 2017, 2018 and 2019; and

WHEREAS, this Board wishes to initiate proceedings for the submission to the electors of the library district of the Library, at the general election to be held November 6, 2018, the question of a replacement of an existing tax for current expenses of the Library, which tax shall be for a term of five (5) years and shall be levied on the territory of the library district of the Library located in Union County; and

WHEREAS, such tax levy shall be placed upon the tax list and duplicate commencing in 2019, first due in calendar year 2020, if a majority of the electors voting thereon vote in favor thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Marysville Public Library, Union County, Ohio, two-thirds of all of the members thereof concurring, that:

Section 1. It is necessary to replace all of the existing tax for current expenses of the Library.

Section 2. The Union County Auditor is hereby requested to certify the total current tax valuation of the library district of the Library, as established under R.C. Chapter 3375, and the amount to be generated during the first year of collection of a replacement of an existing tax for the benefit of the Library at a rate not exceeding one and a half (1.5) mills for each one dollar of valuation, which amounts to fifteen cents (\$0.15) for each one hundred dollars of valuation, for current expenses of the Library.

Section 3. The Fiscal Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the Union County Auditor.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Ms. Rhonda Thompson seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Parsons, Thompson, Buckley, Speicher, Tiller, Wever

Nays: None.

The resolution was adopted.

Passed: March 21, 2018

BOARD OF TRUSTEES,
MARYSVILLE PUBLIC LIBRARY
UNION COUNTY, OHIO

Motion 16-18

David Speicher moved approval of Resolution to request county auditor's certification for levy replacement at 1.5 mills., seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The Resolution was approved as presented.

Acknowledgment of Gifts-

Donations

\$5.77- Anonymous- Donations in Donation Box

\$25.00- Gypsy Stultz- Where it is needed most

\$12,945.46- Friends of the Marysville Public Library-Endowment Check

Total Donations: \$12,976.23

President Seeberg inquired of Dave Irish if the Friends of the Library currently has estate planning gift opportunities. Currently, none is in place.

PUBLIC COMMENTS:

Mike Rose has been established as the PAC treasurer for the upcoming levy. Dave Irish offered the Friend of the Library's assistance and will research the allowed donation. Discussion was held regarding potential campaign needs.

UPCOMING EVENTS:

March 27

Friends of the Library Author Series- Bill Shkurti

April 3

OLC- Opioid Symposium @ Fawcett Center

April 11

Library Legislative Day

April 24

Friends of the Library Author Series- Leah Stewart

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:15 pm.

Next board meeting date: Wednesday, April 18, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
February 26, 2018 @ 6:30p.m.
Youth Activity Room**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Monday, February 26, 2018.

Attending: Anita Tiller (Chair), Rebecca Wever and Rhonda Thompson

Staff: Nieca Nowels and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 6:35 pm by Committee Chair, Ms. Tiller.

APPROVAL OF AGENDA

Ms. Tiller asked for approval of the agenda as presented.

Motion 17-18

Rebecca Wever moved approval of the agenda as presented, seconded by Rhonda Thompson.

OLD BUSINESS

Little Free Libraries – Director Nowels reminded the committee that the plans for the little free library would need to be approved by the city. Ms. Wever stated that she has sent a text to the Eagle Scout, who would be willing to build the first little Free Library, to ask him if he was still interested, to remind him that the plans needed to be approved in advance and to give him Director Nowels contact information. The Marysville Pool has agreed to let MPL put a Little Free Library at the pool. BOT would like the Little Free Library to be outside of the Pool fence and in view of a camera. The Marysville Pool would like to have a Storytime program at the Pool.

NEW BUSINESS

2018 Strategic Plan- Director Nowels shared that the State Library of Ohio has sent the Strategic Planning Report for MPL. The consultant for the State Library of Ohio has highlighted three areas that they think MPL should focus on:

- Be an Informed Citizen: Local, National and World Affairs
- Discover Your Roots: Genealogy and Local History
- Express Creativity: Create and Share Content.

Since MPL already has programs with Genealogy and Local History, it was recommended that Director Nowels focus on the other two as well as Raymond and Community Partnering, and that the genealogy might also fit well with Raymond.

The group thought a Multigenerational program around games would be awesome. This could include some of the local Elder Care facilities teaching young community members games such as cribbage and card games. This would be a great way to get the whole family involved as well as partner with the local community.

The group also spoke out about the additional notable findings, “In a community that is so shift-driven, you need to be cognizant of when people can actually come in to pick-up materials.” The idea of lockers was again brought up. The group wondered if there would a grant for this type of thing or if a local business would sponsor something like this.

PUBLIC COMMENTS:

No public comments.

ADJOURNMENT:

Ms. Tiller adjourned the meeting at 6:55 pm.

Anita Tiller Committee Chair



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Operations and Finance Committee
March 19, 2018 at 5:30
Meeting Room B**

The Marysville Public Library Board of Trustees Operations and Finance Committee met on Monday, March 19, 2018 at the Main Library location.

Attending: David G. Speicher (Chair) Robert Buckley, and Perry Parsons

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 5:31 pm by Mr. Speicher.

APPROVAL OF MINUTES

Mr. Speicher asked for approval of the minutes as submitted.

Motion 18-18

Perry Parsons moved approval of the minutes as submitted, seconded by Robert Buckley.

APPROVAL OF THE AGENDA

Mr. Speicher asked for approval of the agenda as submitted.

Motion 19-18

Perry Parsons moved approval of the agenda as submitted, seconded by Robert Buckley.

OLD BUSINESS

Lobby Refresh – Update. Director Nowels is working with Nick and Cheryl from Library design to obtain quotes for the lobby refresh. The self-check is to be removed, moving the copier and adding a seating area. The process will take approximately 3 months.

NEW BUSINESS

Appropriations Budget- This is the official resolution, someone from the committee will need to make a recommendation.

Levy- Committee discussed whether MPL should ask for a renewal or a replacement levy, there is a \$90K difference in replacement or renewal. Nieca will write the resolution asking for a replacement levy to be put on the November ballot.

PUBLIC COMMENTS:

No public comments.

ADJOURNMENT:

Mr. Speicher adjourned the meeting at 6:16 pm.

David Speicher (Committee Chair)



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
April 16, 2018 @ 6:30p.m.
Meeting Room B**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Monday, April 16, 2018.

Attending: Anita Tiller (Chair), Rebecca Wever and Rhonda Thompson

Staff: Nieca Nowels and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 6:30 pm by Committee Chair, Ms. Tiller.

APPROVAL OF AGENDA

Ms. Tiller asked for approval of the agenda as presented.

Motion 19-18

Rebecca Wever moved approval of the agenda as amended, seconded by Rhonda Thompson.

APPROVAL OF MINUTES

Ms. Tiller asked for approval of the minutes from the February 26, 2018 meeting.

Motion 20-18

Rhonda Thompson moved approval of the minutes as presented, seconded by Rebecca Wever.

OLD BUSINESS

Little Free Libraries – Director Nowels received an update from Patrick, who will be building the little free library. His email said that he has begun working on 2D sketches, and is waiting on confirmation at school to work on 3D sketches during study hall.

NEW BUSINESS

Outreach to possible PAC committee members – The committee thought that the Board and Director Nowels, on her own time, were sufficient to speak on behalf of the PAC at events. Director Nowels will create, on her own time, talking points for the speakers to refer to at speaking events.

The committee will ask the board to solicit friends for donations to fund the PAC. The committee will also ask the board to solicit volunteers to run signs and hand door hanger type post cards in neighborhoods such as Adena Point, Green Pastures, Scotts Farms, Mill Valley. It was suggested that appointments be made to speak at senior living communities, Elks, Eagles, Moose, VFW, etc. It was suggested that the PAC have a booth at Festifair and the Farmers Market to hand out materials as well having materials available at other off-site locations. It was suggested that the Middle School and High School librarians should be invited to join the PAC.

Director Nowels will try to have 2nd resolution ready for the Wednesday board meeting. The 2nd resolution is to the school board asking them to put the Levy on the November ballot. Ms. Wever and Director Nowels will try to get on the agenda of the April or May school board meeting.

Ms. Wever is looking into getting the FaceBook and Instagram accounts for the PAC back up and running.

Bookmarks and door hanger/postcards should only contain facts, no indication of how to vote.

It was discussed who should write letters to the editor. Some possible names were discussed.

Signs and storage – Director Nowels reminded the committee that the Library cannot store the Levy signs. We have kept the wire mounts to be reused. Rebecca Wever and Rhonda Thompson said they had space to store some signs. Director Nowels also said she will have space in her home for storage.

PUBLIC COMMENTS:

Ms. Wever mentioned that she and her family participated in a family bingo night during their Spring break vacation and thought it might be a good thing to try with MPL. Ms. Wever said that this activity was enjoyed by every member of her family.

ADJOURNMENT:

Ms. Tiller adjourned the meeting at 7:31 pm.

Anita Tiller Committee Chair



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

April 18, 2018

The Marysville Public Library Board of Trustees met on April 18, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever, Rhonda Thompson and David G. Speicher.

Absent: None.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Dave Irish and Julie Kuba.

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF

Director Nowels introduced Julie Kuba. Julie lives in North Lewisburg with her 10 month old son, Gavin, with her husband Ernie. Julie works as a circulation clerk and says she looks forward to many years here at MPL. Julie said her favorite part of the job is the other staff and she feels much appreciated!

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the March 21, 2018 meeting.

Motion 22-18

Rebecca Wever moved approval of the minutes as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended. Jo Young was unable to attend for meet the staff, Julie Kuba attended instead.

Motion 23-18

Anita Tiller moved approval of the agenda as amended, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as amended.

FRIENDS OF THE LIBRARY UPDATE

Dave Irish reported that the Friends are live with the Amazon Smile program for charity. The Friends gave MPL \$1,000 for the Summer Reading Program. Leah Stewart from University of Cincinnati will be the author for the April 26th program. The friends will most likely not meet in June and July. Anita Tiller will be the honoree the September 13th annual friends' dinner. The Friends will have a booth at Festifair and a presence at the covered Bridge Festival. The endowment began the year at \$287K and is presently at \$288K, this represents a 4.8% increase year to date. There is currently one open position on the Friends' Board, Tanalee Stoll from the Huntington Bank has shown some interest. Mr. Irish spoke briefly about the levy, the friends are waiting for their CPA to determine how much they can donate to the PAC.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the March 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the March 2018 Financial Report as presented.

Motion 24-18

Perry Parsons moved approval of the March 2018 report as presented, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The March 2018 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members. Ms. Nowels met with Nick Meer's for the final walk through before they present a quote. Library legislative day was discussed, focusing on the ROI for the library. MPL has had an increase of 20K more people this year above last year, programming helped with this increase. President Seeberg mentioned that Director Nowels serves on the government relations committee and did a great job at Legislative Day.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Update from the Scout who is working on the 2D drawings of the LFL, he has asked for permission to work on the 3D drawings during study hall. The PAC was discussed, Mike Rose to be the treasurer, the 2nd resolution for the school board will

hopefully be on their April agenda, Ms. Nowels and Ms. Wever are planning on attending the school board meeting. Board was reminded that PAC signs should not be stored in the library, several board members agreed to helping with the storage of future signs, Director Nowels will ask the city if they can store some signs in their garage. Ms. Wever mentioned that she and her family played Bingo at a restaurant while on vacation and they thoroughly enjoyed themselves. Ms. Wever thought this might be a fun activity to try at one of the local restaurants or even before a movie.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet. Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

Resolution to the taxing authority was discussed.

President Seeberg asked for a motion to approve a resolution requesting replacement of an operating levy on the ballot, to be forwarded to our taxing authority (Marysville Exempted Village School District) as amended.

The resolution reads as follows:

BOARD OF TRUSTEES
MARYSVILLE PUBLIC LIBRARY
Second Resolution

Resolution Number 25-18

The Board of Trustees (the "Board") of the Marysville Public Library (the "Library"), a school district library of the Marysville Exempted Village School District, Union County, Union County, Ohio met in regular session on April 18, 2018, at 5:00 p.m., at the Marysville Public Library, with the following members present:

Chad Seeberg, President
Rhonda Thompson, Vice President
Anita Tiller, Secretary
Robert Buckley
Perry Parsons
Rebecca Wever

Ms. Rhonda Thompson introduced the following resolution and moved its passage:

RESOLUTION REQUESTING THE BOARD OF EDUCATION,
MARYSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT, UNION
COUNTY, OHIO TO SUBMIT TO THE ELECTORS OF THE
LIBRARY DISTRICT OF THE MARYSVILLE PUBLIC LIBRARY
THE QUESTION OF A REPLACEMENT OF AN EXISTING TAX
FOR CURRENT EXPENSES OF THE MARYSVILLE PUBLIC
LIBRARY.

(R.C. Sections 5705.03, 5705.23, 5705.192)
Replacement of an Existing Tax

WHEREAS, the Board of Trustees (the "Board") of the Marysville Public Library, Marysville Exempted Village School District, Union County, Ohio (the "Library") is a board of library trustees appointed pursuant to Ohio Revised Code Section 3375.15, and is a board of library trustees described in Ohio Revised Code Section 3375.32, and

WHEREAS, the Library is currently levying a five-year one and one-half (1.5) mill operating levy approved by voters of the Marysville Public Library on November 5, 2013, and first placed on the tax duplicate in 2014 for collection in years 2015, 2016, 2017, 2018 and 2019; and

WHEREAS, on March 21, 2018, the Board, not less than two-thirds of all the members of the Board voting in favor, declared by Resolution No. 16-18, the necessity to levy a tax in excess of the ten-mill limitation and requested the Union County Auditor certify the revenue generated by a replacement of the existing levy of 1.5 mills; and

WHEREAS, the Union County Auditor has certified that the above-referenced tax will generate \$1,165,820 during the first year of collection, based on the current assessed valuation of the library district of the Library of \$818,119,250; and

WHEREAS, the Board desires the Board of Education, Marysville Exempted Village School District to replace, pursuant to Ohio Revised Code Section 5705.192, the existing tax of 1.5 mills levied under Ohio Revised Code Section 5705.23, for current expenses;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Library, Marysville Exempted Village School District, Union County, Ohio, two-thirds of all the members thereof concurring, that:

Section 1. It is hereby declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library and that it is necessary to levy a replacement tax in excess of such limitation for current expenses of the Library. This is a replacement of an existing operating levy for one and one-half (1.5) mills approved by voters of the Marysville Public Library on November 5, 2013, and first placed on the tax duplicate in 2014 for collection in years 2015, 2016, 2017, 2018 and 2019. Accordingly, the Board of Education, Marysville Exempted Village School District, Union County, Ohio (the "School District"), the

taxing authority to whose jurisdiction the Library Board is subject, is hereby requested to submit to the electors of the library district of the Library, as established under R.C. Chapter 3375, at the general election to be held November 6, 2018, the question of a replacement of an existing tax for current expenses of the Library, which tax shall be levied on the territory of the library district of the Library located in Union County.

Section 2. This Board hereby requests the Board of Education of the Marysville Exempted Village School District adopt a resolution under Ohio Revised Code Section 5705.192, and other applicable provisions of law, to submit to the electors of the library district, the boundaries of which are identical to the boundaries of the Marysville Exempted Village School District, of the Library at an election to be held therein on November 6, 2018, the question of a replacement of an existing tax levy for current expenses of the Library.

Section 3. Such tax levy shall be for a five (5) year term and replace an existing levy of one and one-half (1.5) mills, to constitute a tax for the benefit of the Library at a rate not exceeding one and one-half (1.5) mills for each one dollar of valuation, which amounts to fifteen cents (\$0.15) for each one hundred dollars of valuation.

Section 4. Such tax levy shall not be placed on the current year tax list and duplicate, but shall be placed upon the tax list and duplicate commencing in 2019, first due in calendar year 2020, if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Library Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the library district of the Library for the residents of such library district.

Section 6. The Fiscal Officer of the Library Board, acting on behalf of the Library Board, is hereby directed to certify a copy of this resolution to the Treasurer of the Marysville Exempted Village School District.

Section 7. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.11, Ohio Revised Code.

Ms. Anita Tiller seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Robert Buckley, Perry Parsons, Rhonda Thompson, Anita Tiller, Rebecca Wever

Nays: None.

The resolution was adopted.

Passed: April 18, 2018

BOARD OF TRUSTEES
MARYSVILLE PUBLIC LIBRARY
UNION COUNTY, OHIO

Attest: _____
Michael Schmenk, Fiscal Officer

Chad Seeberg, Board President

CERTIFICATE

The undersigned Fiscal Officer of the Board of Trustees of the Marysville Public Library, Union County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly adopted by said Board on April 18, 2018, and that a certified copy thereof was filed in the office of the Marysville Exempted Village School District Board of Education on _____.

Michael Schmenk, Fiscal Officer
Marysville Public Library

Resolution 25-18

Motion 25-18

Rhonda Thompson moved approval of the resolution requesting replacement of an operating levy on the ballot, to be forwarded to our taxing authority (Marysville Exempted Village School District) as amended, seconded by Anita Tiller

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The Resolution was approved as presented

Acknowledgment of Gifts-

- 21.60- Anonymous- Donations in Donation Box
- \$10.00- Charles Huffer-Genealogy Research
- \$3.00- James and Christine Todd- Obituary Donation
- \$25.00- Richard and Karen Rausch- In Memory of Jackie Underwood
- \$59.60- Total Donations**

PUBLIC COMMENTS:

None.

UPCOMING EVENTS:

April 24	Friends of the Library Author Series- Leah Stewart
April 25	Begin tree giveaway- while supplies last
May 18	First Friday Night Uptown of 2018
May 21	Summer Reading begins (runs through July 27)

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 5:55 pm.

Next board meeting date: Wednesday, May 23, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Operations and Finance Committee
May 21, 2018 at 5:30
Meeting Room B**

The Marysville Public Library Board of Trustees Operations and Finance Committee met on Monday, May 21, 2018 at the Main Library location.

Attending: David G. Speicher (Chair) Robert Buckley, and Perry Parsons

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: None

Public: Ed Liddle and Jackson Liddle

CALL TO ORDER

Meeting called to order at 5:32 pm by Mr. Speicher.

APPROVAL OF MINUTES

Mr. Speicher asked for approval of the minutes as submitted.

Motion 26-18

Perry Parsons moved approval of the minutes as submitted, seconded by Robert Buckley.

Mr. Speicher asked for approval of the agenda as amended.

Motion 27-18

Perry Parsons moved approval of the agenda as submitted, seconded by Robert Buckley.

OLD BUSINESS

Lobby Refresh - Director Nowels presented a quote for the lobby refresh. The committee asked that Director Nowels obtain one or two more quotes before we move forward.

Bequest from Richard Turner – Director Nowels reported that Mr. Turner Died July 2017 and left part of his estate to the library. Ms. Nowels received the first instalment of the bequest in the amount of \$50,000. The attorney for the estate reported that the estate was waiting for final assessment from the IRS, but they believed that the second and last installment would be about \$40,937.14.

Mold issue in storage spaces – Director Nowels reported that staff found mold in the storage rooms. As a result of that Facilities Manager, Ron McGlone arranged for the air quality to be tested and consulted with mold experts. The testing revealed that the mold spores were only in the storage areas as well as one lot of wooden display blocks in the youth services area. Mr. McGlone cleaned the blocks and the storage areas with a solution that would kill the mold. Mr. McGlone also ordered new metal shelving to be delivered and the current wooden shelving to be removed. Managers and staff will remove everything in the storage rooms, dispose of items that are no longer of use and clean everything that will be remaining. All cardboard boxes will be disposed of and anything kept will be stored in plastic containers. Ms. Nowels arranged for several desks to be given to another library. The storage rooms will be cleaned using HEPA filters before anything is put back in. After everything is cleaned another air quality test will be done to assure that all mold spores are vanquished.

NEW BUSINESS

PUBLIC COMMENTS:

Ed Liddle suggested that the vents and filters to the outside air be tested as well.

ADJOURNMENT:

Mr. Speicher adjourned the meeting at 6:17 pm.

David G. Speicher (Committee Chair)



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

April 18, 2018

The Marysville Public Library Board of Trustees met on April 18, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever, Rhonda Thompson and David G. Speicher.

Absent: None.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Dave Irish and Julie Kuba.

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF

Director Nowels introduced Julie Kuba. Julie lives in North Lewisburg with her 10 month old son, Gavin, with her husband Ernie. Julie works as a circulation clerk and says she looks forward to many years here at MPL. Julie said her favorite part of the job is the other staff and she feels much appreciated!

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the March 21, 2018 meeting.

Motion 22-18

Rebecca Wever moved approval of the minutes as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended. Jo Young was unable to attend for meet the staff, Julie Kuba attended instead.

Motion 23-18

Anita Tiller moved approval of the agenda as amended, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as amended.

FRIENDS OF THE LIBRARY UPDATE

Dave Irish reported that the Friends are live with the Amazon Smile program for charity. The Friends gave MPL \$1,000 for the Summer Reading Program. Leah Stewart from University of Cincinnati will be the author for the April 26th program. The friends will most likely not meet in June and July. Anita Tiller will be the honoree the September 13th annual friends' dinner. The Friends will have a booth at Festifair and a presence at the covered Bridge Festival. The endowment began the year at \$287K and is presently at \$288K, this represents a 4.8% increase year to date. There is currently one open position on the Friends' Board, Tanalee Stoll from the Huntington Bank has shown some interest. Mr. Irish spoke briefly about the levy, the friends are waiting for their CPA to determine how much they can donate to the PAC.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the March 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the March 2018 Financial Report as presented.

Motion 24-18

Perry Parsons moved approval of the March 2018 report as presented, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The March 2018 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members. Ms. Nowels met with Nick Meer's for the final walk through before they present a quote. Library legislative day was discussed, focusing on the ROI for the library. MPL has had an increase of 20K more people this year above last year, programming helped with this increase. President Seeberg mentioned that Director Nowels serves on the government relations committee and did a great job at Legislative Day.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Update from the Scout who is working on the 2D drawings of the LFL, he has asked for permission to work on the 3D drawings during study hall. The PAC was discussed, Mike Rose to be the treasurer, the 2nd resolution for the school board will

hopefully be on their April agenda, Ms. Nowels and Ms. Wever are planning on attending the school board meeting. Board was reminded that PAC signs should not be stored in the library, several board members agreed to helping with the storage of future signs, Director Nowels will ask the city if they can store some signs in their garage. Ms. Wever mentioned that she and her family played Bingo at a restaurant while on vacation and they thoroughly enjoyed themselves. Ms. Wever thought this might be a fun activity to try at one of the local restaurants or even before a movie.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet. Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

Resolution to the taxing authority was discussed.

President Seeberg asked for a motion to approve a resolution requesting replacement of an operating levy on the ballot, to be forwarded to our taxing authority (Marysville Exempted Village School District) as amended.

The resolution reads as follows:

BOARD OF TRUSTEES
MARYSVILLE PUBLIC LIBRARY
Second Resolution

Resolution Number 25-18

The Board of Trustees (the "Board") of the Marysville Public Library (the "Library"), a school district library of the Marysville Exempted Village School District, Union County, Union County, Ohio met in regular session on April 18, 2018, at 5:00 p.m., at the Marysville Public Library, with the following members present:

Chad Seeberg, President
Rhonda Thompson, Vice President
Anita Tiller, Secretary
Robert Buckley
Perry Parsons
Rebecca Wever

Ms. Rhonda Thompson introduced the following resolution and moved its passage:

RESOLUTION REQUESTING THE BOARD OF EDUCATION,
MARYSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT, UNION
COUNTY, OHIO TO SUBMIT TO THE ELECTORS OF THE
LIBRARY DISTRICT OF THE MARYSVILLE PUBLIC LIBRARY
THE QUESTION OF A REPLACEMENT OF AN EXISTING TAX
FOR CURRENT EXPENSES OF THE MARYSVILLE PUBLIC
LIBRARY.

(R.C. Sections 5705.03, 5705.23, 5705.192)
Replacement of an Existing Tax

WHEREAS, the Board of Trustees (the "Board") of the Marysville Public Library, Marysville Exempted Village School District, Union County, Ohio (the "Library") is a board of library trustees appointed pursuant to Ohio Revised Code Section 3375.15, and is a board of library trustees described in Ohio Revised Code Section 3375.32, and

WHEREAS, the Library is currently levying a five-year one and one-half (1.5) mill operating levy approved by voters of the Marysville Public Library on November 5, 2013, and first placed on the tax duplicate in 2014 for collection in years 2015, 2016, 2017, 2018 and 2019; and

WHEREAS, on March 21, 2018, the Board, not less than two-thirds of all the members of the Board voting in favor, declared by Resolution No. 16-18, the necessity to levy a tax in excess of the ten-mill limitation and requested the Union County Auditor certify the revenue generated by a replacement of the existing levy of 1.5 mills; and

WHEREAS, the Union County Auditor has certified that the above-referenced tax will generate \$1,165,820 during the first year of collection, based on the current assessed valuation of the library district of the Library of \$818,119,250; and

WHEREAS, the Board desires the Board of Education, Marysville Exempted Village School District to replace, pursuant to Ohio Revised Code Section 5705.192, the existing tax of 1.5 mills levied under Ohio Revised Code Section 5705.23, for current expenses;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Library, Marysville Exempted Village School District, Union County, Ohio, two-thirds of all the members thereof concurring, that:

Section 1. It is hereby declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library and that it is necessary to levy a replacement tax in excess of such limitation for current expenses of the Library. This is a replacement of an existing operating levy for one and one-half (1.5) mills approved by voters of the Marysville Public Library on November 5, 2013, and first placed on the tax duplicate in 2014 for collection in years 2015, 2016, 2017, 2018 and 2019. Accordingly, the Board of Education, Marysville Exempted Village School District, Union County, Ohio (the "School District"), the

taxing authority to whose jurisdiction the Library Board is subject, is hereby requested to submit to the electors of the library district of the Library, as established under R.C. Chapter 3375, at the general election to be held November 6, 2018, the question of a replacement of an existing tax for current expenses of the Library, which tax shall be levied on the territory of the library district of the Library located in Union County.

Section 2. This Board hereby requests the Board of Education of the Marysville Exempted Village School District adopt a resolution under Ohio Revised Code Section 5705.192, and other applicable provisions of law, to submit to the electors of the library district, the boundaries of which are identical to the boundaries of the Marysville Exempted Village School District, of the Library at an election to be held therein on November 6, 2018, the question of a replacement of an existing tax levy for current expenses of the Library.

Section 3. Such tax levy shall be for a five (5) year term and replace an existing levy of one and one-half (1.5) mills, to constitute a tax for the benefit of the Library at a rate not exceeding one and one-half (1.5) mills for each one dollar of valuation, which amounts to fifteen cents (\$0.15) for each one hundred dollars of valuation.

Section 4. Such tax levy shall not be placed on the current year tax list and duplicate, but shall be placed upon the tax list and duplicate commencing in 2019, first due in calendar year 2020, if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Library Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the library district of the Library for the residents of such library district.

Section 6. The Fiscal Officer of the Library Board, acting on behalf of the Library Board, is hereby directed to certify a copy of this resolution to the Treasurer of the Marysville Exempted Village School District.

Section 7. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.11, Ohio Revised Code.

Ms. Anita Tiller seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Robert Buckley, Perry Parsons, Rhonda Thompson, Anita Tiller, Rebecca Wever

Nays: None.

The resolution was adopted.

Passed: April 18, 2018

BOARD OF TRUSTEES
MARYSVILLE PUBLIC LIBRARY
UNION COUNTY, OHIO

Attest: _____
Michael Schmenk, Fiscal Officer

Chad Seeberg, Board President

CERTIFICATE

The undersigned Fiscal Officer of the Board of Trustees of the Marysville Public Library, Union County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly adopted by said Board on April 18, 2018, and that a certified copy thereof was filed in the office of the Marysville Exempted Village School District Board of Education on _____.

Michael Schmenk, Fiscal Officer
Marysville Public Library

Resolution 25-18

Motion 25-18

Rhonda Thompson moved approval of the resolution requesting replacement of an operating levy on the ballot, to be forwarded to our taxing authority (Marysville Exempted Village School District) as amended, seconded by Anita Tiller

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The Resolution was approved as presented

Acknowledgment of Gifts-

- 21.60- Anonymous- Donations in Donation Box
- \$10.00- Charles Huffer-Genealogy Research
- \$3.00- James and Christine Todd- Obituary Donation
- \$25.00- Richard and Karen Rausch- In Memory of Jackie Underwood
- \$59.60- Total Donations**

PUBLIC COMMENTS:

None.

UPCOMING EVENTS:

April 24	Friends of the Library Author Series- Leah Stewart
April 25	Begin tree giveaway- while supplies last
May 18	First Friday Night Uptown of 2018
May 21	Summer Reading begins (runs through July 27)

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 5:55 pm.

Next board meeting date: Wednesday, May 23, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Operations and Finance Committee
May 21, 2018 at 5:30
Meeting Room B**

The Marysville Public Library Board of Trustees Operations and Finance Committee met on Monday, May 21, 2018 at the Main Library location.

Attending: David G. Speicher (Chair) Robert Buckley, and Perry Parsons

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: None

Public: Ed Liddle and Jaxson Liddle

CALL TO ORDER

Meeting called to order at 5:32 pm by Mr. Speicher.

APPROVAL OF MINUTES

Mr. Speicher asked for approval of the minutes as submitted.

Motion 26-18

Perry Parsons moved approval of the minutes as submitted, seconded by Robert Buckley.

Mr. Speicher asked for approval of the agenda as amended.

Motion 27-18

Perry Parsons moved approval of the agenda as submitted, seconded by Robert Buckley.

OLD BUSINESS

Lobby Refresh - Director Nowels presented a quote for the lobby refresh. The committee asked that Director Nowels obtain one or two more quotes before we move forward.

Bequest from Richard Turner – Director Nowels reported that Mr. Turner Died July 2017 and left part of his estate to the library. Ms. Nowels received the first instalment of the bequest in the amount of \$50,000. The attorney for the estate reported that the estate was waiting for final assessment from the IRS, but they believed that the second and last installment would be about \$40,937.14.

Mold issue in storage spaces – Director Nowels reported that staff found mold in the storage rooms. As a result of that Facilities Manager, Ron McGlone arranged for the air quality to be tested and consulted with mold experts. The testing revealed that the mold spores were only in the storage areas as well as one set of wooden display blocks in the youth services area. Mr. McGlone cleaned the blocks and the storage areas with a solution that would kill the mold. Mr. McGlone also ordered new metal shelving to be delivered and the current wooden shelving to be removed. Managers and staff will remove everything in the storage rooms, dispose of items that are no longer of use and clean everything that will be remaining. All cardboard boxes will be disposed of and anything kept will be stored in plastic containers. Ms. Nowels arranged for several desks to be given to another library. The storage rooms will be cleaned using HEPA filters before anything is put back in. After everything is cleaned another air quality test will be done to assure that all mold spores are vanquished.

NEW BUSINESS**PUBLIC COMMENTS:**

Ed Liddle suggested that the vents and filters to the outside air be tested as well.

ADJOURNMENT:

Mr. Speicher adjourned the meeting at 6:17 pm.

David Speicher (Committee Chair)



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

May 23, 2018

The Marysville Public Library Board of Trustees met on May 23, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever, Rhonda Thompson and David G. Speicher.

Absent: None.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Kim Nelson.

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF

Director Nowels introduced Kim Nelson. Kim and her family have been in Marysville for 20 years. Kim and her husband have three children. Kim recently became a grandma for the first time to a grandson, Holden, who is two weeks old. She loves the MPL, she enjoys helping kids with books, shelving books, and it's always something different. Kim shared that she worked in the library in junior high and high school and as a sub at the Marysville High School. She loves libraries.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the April 19, 2018 meeting.

Motion 28-18

Rhonda Thompson moved approval of the minutes as presented, seconded by Rebecca Wever.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 29-18

Rebecca Wever moved approval of the agenda as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE

Director Nowels reported that the friends were on summer break, they will meet again in August.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the April 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the April 2018 Financial Report as presented.

Motion 30-18

Robert Buckley moved approval of the April 2018 report as presented, seconded by David Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The April 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels

Director Nowels gave a brief review of the written report that was included in the monthly packet for the Board Members.

Ms. Nowels reported that the digital bookmobile will be in the city parking lot on July 19 from 1 pm to 7 pm.

Mold issue in storage spaces – Director Nowels reported that staff found mold in the storage rooms. As a result of that Facilities Manager, Ron McGlone arranged for the air quality to be tested and consulted with mold experts. The testing revealed that the mold spores were only in the storage areas as well as one set of wooden display blocks in the youth services area. Mr. McGlone cleaned the blocks and the storage areas with a solution that would kill the mold. Mr. McGlone also ordered new metal shelving to be delivered and the current wooden shelving to be removed. Managers and staff will remove everything from the storage rooms, dispose of items that are no longer of use and clean everything that will be remaining. All cardboard boxes will be disposed of and anything kept will be stored in plastic containers. Ms. Nowels arranged for several desks to be given to another library. The storage rooms will be cleaned using HEPA filters before anything is put back in. After everything is cleaned another air quality test will be performed to assure that all mold spores are vanquished.

Annual Report - Ms. Nowels reported that the annual report was on the website on the BOT page.

Tree giveaway re-cap - Next year MPL will double the amount of trees ordered, City will pay for half of trees as it is the city’s bicentennial. Trees went fast this year, we will run the giveaway for one day only next year.

Lobby Refresh - Director Nowels presented a quote for the lobby refresh. The committee asked that Director Nowels obtain one or two more quotes before we move forward.

Bequest from Richard Turner – Director Nowels reported that Mr. Turner Died July 2017 and left part of his estate to the library. Ms. Nowels received the first instalment of the bequest in the amount of \$50,000. The attorney for the estate reported that the estate was waiting for final assessment from the IRS, but they believed that the second and last installment would be about \$40,937.14.

Upcoming retirement announcement – Director Nowels reported that Adult Services Manager, Patty O'Connor, will be retiring August or late September 2018.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Chairman Speicher asked the board to think about how they wanted to spend the bequest and how to acknowledge the bequest.

OLD BUSINESS

None

NEW BUSINESS

Discussion of canceling June board meeting. Since there is nothing pressing for June, the board discussed canceling the board meeting, but continuing to have the committee meetings as needed.

President Seeberg asked for a motion to cancel the June 2018 board meeting, but continuing the committee meetings as needed.

Motion 31-18

David Speicher moved approval to cancel the June board meeting, but continuing to have committee meetings as needed, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The June board meeting has been canceled, committees to meet as need.

Acknowledgment of Gifts-

\$25.80- Anonymous- Donations in Donation Box

\$20.00- Cynthia L. Heidorn-Obituary Donation

\$3.00- James and Christine Todd- Obituary Donation
\$27.00-Fortnightly Club of Marysville- In Memory of Katie Williams
\$28.95-Fortnightly Club of Marysville-In Memory of Beth Gates
\$104.75- Total

PUBLIC COMMENTS:

OLC asked for recommendation of vendors for their conference/convention in October.

Health care consortium was approved for the coming year.

The grand re-opening of the Plain City Library is tonight beginning at 7 pm.

UPCOMING EVENTS:

May 28	Memorial Day Parade and Services
June 4	Summer Lunch program begins (runs through August 10)
June 8	Friday Night Uptown
June 9	Movies in the Park- Mill Valley Park South- <i>Nut Job 2: Nutty by Nature</i>

Nature

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 5:58 pm.

Next board meeting date: Wednesday, July 18, 2018 @ 5:00 pm at Main Library.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Planning and External Relations Committee
June 25, 2018 @ 6:30p.m.
Meeting room B**

The Marysville Public Library Board of Trustees Planning and External Relations Committee met on Monday, June 25, 2018.

Attending: Anita Tiller (Chair), Rebecca Wever and Rhonda Thompson

Staff: Nieca Nowels and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 6:30 pm by Committee Chair, Ms. Tiller.

APPROVAL OF AGENDA

Ms. Tiller asked for approval of the agenda as presented.

Motion 32-18

Rebecca Wever moved approval of the agenda as presented, seconded by Rhonda Thompson.

APPROVAL OF MINUTES

Ms. Tiller asked if there were any corrections of the minutes from the April 16, 2018 minutes. Ms. Wever asked that the date be corrected.

Motion 33-18

Rhonda Thompson moved approval of the agenda as amended, seconded by Rebecca Wever.

OLD BUSINESS

Little Free Libraries – Director Nowels showed the committee the three designs that Patrick Lendon had submitted. The committee was reminded that the city would require a picture of the design. It was suggested that Ms. Nowels send Mr. Lendon pictures of little free libraries that would be suitable for the needs of MPL. Any LFL that is erected will need to be able to withstand the elements. It was suggested that a newspaper box might work for additional LFL.

Review Draft of the Strategic Plan – Director Nowels discussed the strategic plan draft. The committee agreed that Ms. Nowels is on the right track and that she should continue working on the plan.

PAC – The PAC will be meeting on July 23, 2018 at 6 pm at a location to be determined. Director Nowels confirmed that she had handed in the packet to the appropriate office.

NEW BUSINESS

None

PUBLIC COMMENTS:

No public comments.

ADJOURNMENT:

Ms. Tiller adjourned the meeting at 7:34 pm.

Anita Tiller Committee Chair



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

July 18, 2018

The Marysville Public Library Board of Trustees met on July 18, 2018, in meeting room B.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson and David G. Speicher.

Absent: Rebecca Wever.

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford.

Guests: Dan DeWulf.

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF

Director Nowels introduced Dan DeWulf from the patron services staff. Dan shared that he was in corporate dining for 20 years and was looking to change careers. Dan said that Renée is an amazing manager and MPL has a great staff. Dan lives in Powell with his wife. He has 3 children, loves golf, reading and movies. His favorite part of the job is talking with patrons, pulling holds and changing stations. President Seeberg mentioned that he’s observed Dan to be pleasant and that he seems to like helping patrons.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the May 23, 2018 meeting.

Motion 34-18

Dave Speicher moved approval of the minutes as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 35-18

Rhonda Thompson moved approval of the agenda as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE

Director Nowels reported that the Friends were on summer break, they will meet again in August.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the June 2018 appropriations budget and expenses. Discussion of the report followed. Mr. Schmenk also presented the draft version of the regular audit for years ending December 31, 2016 and 2017.

President Seeberg asked for approval of the June 2018 Financial Report as presented.

Motion 36-18

Rhonda Thompson moved approval of the June 2018 report as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The June 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels

Director Nowels reported that the summer lunch program has averaged feeding 215 children a day in June. July numbers are a bit lower than June, but we expected that as it has been the trend in past years. She also reported that the summer reading program is wrapping up with carnival at main on July 28, 2018. There will also be an ice cream social at Raymond on July 21, 2018. MPL will be the beneficiary of the September 21st sheriff’s cook out. The PAC will meet at the Marysville PD community room on July 23, 2018, Rhonda Thompson, Chad Seeberg and Rebecca Wever will be attending on behalf of the BOT. It is with great sadness that Director Nowels shared that Jan Dick from the Friends of the Library died earlier this month. His family has planned a private family service. In lieu of flowers Jan’s family has requested that donations be made to the Friends of the Library. Jan was to be the honoree for the Friends annual dinner in September.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Ms. Tiller, the chair of the committee, reported that the scout who is working on the little free library is having issues finding a picture of the LFL he is designing. Director Nowels interjected that she had been in touch with the scout and he now has a

picture, so the next step is to obtain approval from the city and get estimates on the cost. Ms. Tiller also reported that Director Nowels shared her first draft of the strategic plan and the committee agreed that she is on target.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet.

OLD BUSINESS

Lobby Refresh - Director Nowels told the board that she was not able to obtain further quotes due to various circumstances and gave a synopsis of why the additional quotes weren't available. Director Nowels asked the board to approve the expenditure for the refresh and allow this project to move forward.

Motion 37-18

Rhonda Thompson moved to move forward with Library Design Association, Inc. not to exceed \$38,000 seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The motion to move forward with Library Designs Association, Inc. was approved, not to exceed \$38,000.

NEW BUSINESS

Reading Garden project with the city. Director Nowels showed the board plans for a reading garden to be installed on the 6th street side of the library where there are currently bushes and trees. The city has had an intern working on this project and would like MPL approval to install the garden. The city has asked MPL to help with the cost of the chairs. MPL's cost should not exceed \$2,500.

Motion 38-18

Anita Tiller moved approval to pay for half of the cost of the chairs for the reading garden not to exceed \$2,500, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The motion to pay for half of the cost of the chairs for the reading garden was approved, not to exceed \$2,500

Bike Rack The city asked that MPL consider some more artistic bike racks, so look for this on the strategic plan.

Rhonda Thompson announced that she will be moving to Alabama with her husband. She will not be able to attend the November meeting and December meeting will be her last meeting.

Acknowledgment of Gifts-

Donations (May)

\$6.01- Anonymous- Donations in Donation Box

\$75.00- Erin Binney- Donation (No specific delegated area)

Total May Donations: \$81.01

Donations (June)

\$7.85- Anonymous- Donations in Donation Box

Total June Donations: \$7.85

PUBLIC COMMENTS:

Mary Ann Connelly talked with President Seeberg at FNU saying that this library has really stepped up its game. President Seeberg also mentioned that OPLIN opened up Lynda.com to the consortium

UPCOMING EVENTS:

July 21 Library	A Day in the Park; Ice Cream Social at Raymond Branch
July 28	SRP Carnival
Aug. 4	Movies in the Park- City Pool/Legion Park- <i>Finding Dory</i>
Aug. 17	Friday Night Uptown

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:31 pm.

Next board meeting date: Wednesday, August 22, 2018 @ 5:00 pm at Raymond.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

August 22, 2018

The Marysville Public Library Board of Trustees met on August 22, 2018, at Raymond Branch.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson, Rebecca Wever and David G. Speicher.

Absent: None

Staff: Nieca Nowels, Michael Schmenk, Cindy Crawford, Kate McCartney, Ali Parthemore.

Guests: Christopher Dillon, Dave Irish, Sue Miller, Lynn Hall, Barb Rea and Ruth Giles.

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF

Director Nowels introduced Christopher Dillon. Christopher grew up in Marysville, moved back with his son Ashton who is autistic. Marysville schools have an amazing special education department. His favorite part of his job are the patrons and AV. Christopher’s father is in the computer business, so he’s had a lot of experience teaching and helping with computer programs. Christopher has just started a 501-c3 nonprofit “the Story of Autism”, who are collaborating with the Silver Screen Players. The first time “The Story of Autism” met, they had 3 children, now they have 14 children attending and a 3 month waiting list. Christopher also loved Sensitive Santa, it was the first time Ashton was able to visit with Santa. He pulled up a chair and started interacting with Santa, such a great program.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the July 18, 2018 meeting.

Motion 39-18

Dave Speicher moved approval of the minutes as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 40-18

Becky Wever moved approval of the agenda as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Friends did not meet in the summer, first meeting back was August 2nd. The Friends have Festifair book sale 9/8, lots of DVD’s and books. Annual meeting is 9/13 at URE, the honoree will be Jan Dick who was an active member until his sudden death earlier this year. Jan’s family asked that in lieu of flowers, people should donate to the Friends of the Library, so far donations for Jan have been \$2280. The Friends endowment is currently at \$309,340 with a 9.86% increase from the beginning of 2018. The 14th year for the author series, is pretty well set except for January. The Friends are sending the PAC \$4,000, please ask if you need more.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the July 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the July 2018 Financial Report as presented.

Motion 41-18

Anita Tiller moved approval of the July 2018 report as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The July 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels Director Nowels asked that Kate McCartney talk about the Summer Lunch program and the Summer Reading Program. Ms. McCartney reported that MPL served 4,316 meals in June, 3,058 in July, 1,054 in August for a total of 8,428 meals this year as compared to 6,718 meals in 2017. MPL is the longest single service site in Ohio and this is MPLs fourth year. MPL gave out roughly 1,600 reading logs and roughly 1/3 finished the Summer Reading program. Youth Services hosted 165 programs, about 18 programs a week and served 5604 people in and out of the library buildings. Director Nowels reported that Patty O’Connor’s last day working will be September 28, MPL will host an open house in her honor from 3-5pm. Patty reminded us that they are downsizing and moving, please no gifts. It has been suggested by MPL managers that if you choose to give a gift, it be a gift card.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet, however, it was mentioned with Ms. Thompson's resigning from the board that the November board meeting should include annual reviews. After the September meeting, new board member interviews should be conducted. Director Nowels will schedule those meetings.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet.

OLD BUSINESS

NEW BUSINESS

Acknowledgment of Gifts-

Donations (July)

\$8.00- Anonymous- Donations in Donation Box

Total July Donations: \$8.00

PUBLIC COMMENTS:

President Seeberg mentioned that the reading garden will be coming soon, hopefully before the October Friday night uptown. Also mentioned that Comi Con was a great success, Jordan and Youth Services did a wonderful job as always.

Sue Miller enthusiastically thanked the board for speaking and their time and keeping the Raymond Branch alive. Thoughts that were mentioned -The Raymond Branch of MPL is very important to the community. Please remember that MPL and MPLR are different. In the past, the Main Library and the Raymond Branch have not always had a good relationship. Ms. Miller thanked Director Nowels for putting the Branch in the strategic plan and allowing the Raymond patrons to be included in a focus group. Raymond Branch is not a cookie cutter of Main. Ms. Miller discussed the Unicorn event held at the Raymond Branch and thought it could have been handled better. Ms. Miller asserted that there was not enough communication between Main and Val regarding this event. It was further noted that the presenter was not able to begin the program on time and since Ms. Miller is a retired teach as are several other Raymond Patrons that were present and could have helped out if they had some notice that the event was not going to begin on time. Val should have been better informed as she knows the community and could have helped more. The Raymond Branch should have its own FaceBook page. We need to unify and be separate.

President Seeberg and several Board members tried to address the comments made.

Lynn Hall explained that the rift between MPL and Raymond began in 1963 when the Marysville Schools incorporated Raymond and the high school closed. Because MPL is a school district library, the Raymond Library was incorporated into the Marysville Public

Library. The Raymond Branch felt like it was a hostile takeover and that there has never been adequate communication or materials. Ms. Hall did mention that since Director Nowels has arrived, communication and programs have improved greatly. Ms. Hall said the community wants a little library. They want to be able to browse the shelves and as you can see, books have been removed, all the empty shelves. We want our shelves to be filled with the classics, and being able to borrow from the consortium doesn't make up for empty shelves.

Director Nowels informed the public of her intent to purchase some classics for Raymond and that the management team has changed the weeding schedule for Raymond. It was also mentioned that MPL has put money into the Raymond Branch over the last few years, windows, doors, carpet, sign and book drop

Ruth Giles who contributes to the Tribune through her column regarding what is happening in Broadway and Raymond reported that Ali and Val always let her know what is going on at the Branch. Thanks to Ali and Val Ms. Giles always knows what is happening. If you want more about Raymond in the news, send me information. Again, Ali communicates with me every week.

UPCOMING EVENTS:

August 31	Staff potluck at Partners Park
September 8	Festifair (Friends will have booth)
September 15	Movie in the Park- Partners Park
September 22-23	Covered Bridge Bluegrass Festival
October 5	Friday Night Uptown- Rocktoberfest

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:01 pm.

Next board meeting date: Wednesday, September 19, 2018 @ 5:00 pm at Main in meeting room B.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

September 19, 2018

The Marysville Public Library Board of Trustees met on September 19, 2018, at Main.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever and David G. Speicher.

Absent: Rhonda Thompson

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish and Patty O'Connor

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

MEET THE STAFF

Director Nowels introduced Patty O'Connor, MPL Adult Services Manager. Patty reports she is doing great! This is the last meet the staff she will attend. Everything seems to be the last time now. The Board asked about Patty's house as she is selling a house in Powell and building a house in Colorado. The sale of the house in Powell isn't going as well as she had hoped and the building of the house in Colorado seems to be progressing nicely. The board asked Patty if she had anything she wanted to share with the board. Patty reported that she thought they should have a building campaign for both Main and Raymond. Raymond could be built close to the community center and that could make a wonderful partnership. Patty had been in the Orange branch and commented on the quietness of the branch, perhaps we could learn something from their acoustics, it would be great to be able to separate Youth and Adult, as the sound really carries. Patty closed with telling board she enjoyed her time at MPL, has seen lots of change, and enjoyed her co-workers and a supportive board and finally she has visited the Pueblo, Colorado library and it is fine free.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the August 22, 2018 meeting.

Motion 42-18

Becky Wever moved approval of the minutes as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 43-18

Dave Speicher moved approval of the agenda as amended, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Agenda approved as amended, Food for Fines was added.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Friends met for their annual meeting honoring Jan Dick at URE, great venue and great food from the Plaza Inn and approximately 50 attendees. Dave reported that there a couple Friend’s Board openings. The Endowment is at #309,579, increased about 9.93% from year to date. Friend’s sent a check to the PAC in the about of \$4,000, if you need more, please ask. Festifair book sale raised \$363, Halloween Hoopla is next book sale. Next meeting is 10/4/2018 at 6:30.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the August 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the August 2018 Financial Report as presented.

Motion 44-18

Bob Buckley moved approval of the August 2018 report as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The August 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels Director reported that Patty O’Connor’s last day working will be September 28, MPL will host an open house in her honor from 3-5pm. Sheriff’s cookout is 9/21/2018, staff members are baking, please come support us if you’re able. Interview times for prospective board members is 6:30 and 7pm.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet, but intend to get the reviews finished early this year.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet.

OLD BUSINESS

PAC is doing great, shirts are going like wild fire, PAC is good on funds for now and signs can be distributed and planted in yards. PAC is ordering stickers for Halloween candy and checking on participating in the Marysville Home Coming parade. They are also looking into finding a local company that could donate an in-kind truck rental for the parade.

The City broke ground on the Reading Garden, added gravel and should be pouring concrete pad shortly. The library will pay for half of the chairs, and will provide the power for the light fixture (that includes charging ports.) All this should be ready for Uptown Friday Night Octoberfest.

Little Free Library- Eagle Scout, Patrick Linden, has had his design approved, and is working on placement. It was suggested that a sign be added stating "You are being Watched". Dave Irish suggested that Patrick present to the Friend's and that MPL ask the Friend's to fund LFL.

Food for Fines- MPL would like to have a FfF program this year again from 11/5-11/11/18, one can equals a dollar of fines forgiven, only fines, not replacement cost. This year MPL will be donating the Food collected to the Marysville Food Pantry.

President Seeberg asked for approval of the Food for Fines program as presented.

Motion 45-18

Perry Parsons moved approval of the August 2018 report as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The Food for Fines program was approved as presented.

NEW BUSINESS

Resolution for Certification

President Seeberg asked for a Resolution for certification with a change in the date to commencing January 1st, 2019.

Resolution: RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2019, and

WHEREAS, The Budget Commission of Union County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, that the amounts and rates, as determined by the Budget

Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Motion 46-18

Becky Wever moved approval of the Resolution for Certification as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The Resolution for Certification was approved as presented.

Acknowledgment of Gifts-

Donations (August)
\$15.00- Anonymous- Donations in Donation Box
Total Donations: \$15.00

PUBLIC COMMENTS:

Patty O'Connor's replacement, Lauren Lemmon starts on Staff Day 10/8/2018.

UPCOMING EVENTS:

September 21	Sheriff's Department Cookout- Library is the organization they are collecting for that month
September 22-23	Covered Bridge Bluegrass Festival
October 3-5	OLC Convention and Expo
October 5	Friday Night Uptown- Rocktoberfest
October 20	Chocolate Walk in Marysville
October 27	Halloween Hoopla

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:04 pm.

Next board meeting date: Wednesday, October 17, 2018 @ 5:00 pm at Main in meeting room B.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

September 19, 2018

The Marysville Public Library Board of Trustees met on September 19, 2018, at Main.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rebecca Wever and David G. Speicher.

Absent: Rhonda Thompson

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish and Patty O'Connor

CALL TO ORDER

President Seeberg called the meeting to order at 5:02 p.m.

MEET THE STAFF

Director Nowels introduced Patty O'Connor, MPL Adult Services Manager. Patty reports she is doing great! This is the last meet the staff she will attend. Everything seems to be the last time now. The Board asked about Patty's house as she is selling a house in Powell and building a house in Colorado. The sale of the house in Powell isn't going as well as she had hoped and the building of the house in Colorado seems to be progressing nicely. The board asked Patty if she had anything she wanted to share with the board. Patty reported that she thought they should have a building campaign for both Main and Raymond. Raymond could be built close to the community center and that could make a wonderful partnership. Patty had been in the Orange branch and commented on the quietness of the branch, perhaps we could learn something from their acoustics, it would be great to be able to separate Youth and Adult, as the sound really carries. Patty closed with telling board she enjoyed her time at MPL, has seen lots of change, and enjoyed her co-workers and a supportive board and finally she has visited the Pueblo, Colorado library and it is fine free.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the August 22, 2018 meeting.

Motion 42-18

Becky Wever moved approval of the minutes as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 43-18

Dave Speicher moved approval of the agenda as amended, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

Agenda approved as amended, Food for Fines was added.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Friends met for their annual meeting honoring Jan Dick at URE, great venue and great food from the Plaza Inn and approximately 50 attendees. Dave reported that there a couple Friend’s Board openings. The Endowment is at #309,579, increased about 9.93% from year to date. Friend’s sent a check to the PAC in the about of \$4,000, if you need more, please ask. Festifair book sale raised \$363, Halloween Hoopla is next book sale. Next meeting is 10/4/2018 at 6:30.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the August 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the August 2018 Financial Report as presented.

Motion 44-18

Bob Buckley moved approval of the August 2018 report as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The August 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels Director reported that Patty O’Connor’s last day working will be September 28, MPL will host an open house in her honor from 3-5pm. Sheriff’s cookout is 9/21/2018, staff members are baking, please come support us if you’re able. Interview times for prospective board members is 6:30 and 7pm.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet, but intend to get the reviews finished early this year.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet.

OLD BUSINESS

PAC is doing great, shirts are going like wild fire, PAC is good on funds for now and signs can be distributed and planted in yards. PAC is ordering stickers for Halloween candy and checking on participating in the Marysville Home Coming parade. They are also looking into finding a local company that could donate an in-kind truck rental for the parade.

The City broke ground on the Reading Garden, added gravel and should be pouring concrete pad shortly. The library will pay for half of the chairs, and will provide the power for the light fixture (that includes charging ports.) All this should be ready for Uptown Friday Night Octoberfest.

Little Free Library- Eagle Scout, Patrick Linden, has had his design approved, and is working on placement. It was suggested that a sign be added stating "You are being Watched". Dave Irish suggested that Patrick present to the Friend's and that MPL ask the Friend's to fund LFL.

Food for Fines- MPL would like to have a FfF program this year again from 11/5-11/11/18, one can equals a dollar of fines forgiven, only fines, not replacement cost. This year MPL will be donating the Food collected to the Marysville Food Pantry.

President Seeberg asked for approval of the Food for Fines program as presented.

Motion 45-18

Perry Parsons moved approval of the August 2018 report as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The Food for Fines program was approved as presented.

NEW BUSINESS

Resolution for Certification

President Seeberg asked for a Resolution for certification with a change in the date to commencing January 1st, 2019.

Resolution: RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2019, and

WHEREAS, The Budget Commission of Union County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Marysville Public Library, Union County, Ohio, that the amounts and rates, as determined by the Budget

Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Motion 46-18

Becky Wever moved approval of the Resolution for Certification as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Absent

The Resolution for Certification was approved as presented.

Acknowledgment of Gifts-

Donations (August)
\$15.00- Anonymous- Donations in Donation Box
Total Donations: \$15.00

PUBLIC COMMENTS:

Patty O'Connor's replacement, Lauren Lemmon starts on Staff Day 10/8/2018.

UPCOMING EVENTS:

September 21	Sheriff's Department Cookout- Library is the organization they are collecting for that month
September 22-23	Covered Bridge Bluegrass Festival
October 3-5	OLC Convention and Expo
October 5	Friday Night Uptown- Rocktoberfest
October 20	Chocolate Walk in Marysville
October 27	Halloween Hoopla

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 6:04 pm.

Next board meeting date: Wednesday, October 17, 2018 @ 5:00 pm at Main in meeting room B.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

October 17, 2018

The Marysville Public Library Board of Trustees met on October 17, 2018, at Main.

Attending: Chad Seeberg, Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson and David G. Speicher.

Absent: Rebecca Wever

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish, Marcia Moffett and Elizabeth Yendrek

CALL TO ORDER

President Seeberg called the meeting to order at 5:01 p.m.

MEET THE STAFF- Moved to beginning of Director’s report as Marcia was unavailable until then.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the September 19, 2018 meeting.

Motion 49-18

Perry Parsons moved approval of the minutes as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as presented.

Motion 50-18

Robert Buckley moved approval of the agenda as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Friends met for the election of officers. Dave Irish will remain president, Bob Whitman will serve as vice president, Brian Ravencraft will serve as treasurer and Rebecca Thomas will serve as secretary. The Friends are working on putting together committees and growing membership. They would like to offer, 1 free book, 1 free fax max of 10 pages and a onetime credit of \$5 towards fines with membership. Halloween Hoopla, 10/27/2018, Friends will have a small book sale. Author series will be held January February, March and April. Endowment has brown by 10.1% YTD, \$310,505. Dave reported that he still needed to move some memorial checks from

checking to endowment. There is one board opening, would like someone with some financial experience.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the September 2018 appropriations budget and expenses. Discussion of the report followed.

President Seeberg asked for approval of the September 2018 Financial Report as presented.

Motion 51-18

Rhonda Thompson moved approval of the September 2018 report as presented, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The September 2018 financial report was approved as presented.

DIRECTOR’S REPORT – Nieca Nowels Director

MEET THE STAFF – This section was moved since Marcia was unavailable until this time. Director Nowels introduced Marcia Moffett, who has been a circulation clerk since August 2017. Marcia shared that she is a lifelong resident of Union County, her husband Barry and she had a business called Barry’s Perch and More. They have since closed that but are still into aqua culture as well as farming corn, beans and animals. Marcia said she always brought her children to the library when they were younger and had not been in for a while until her interview, and was amazed at how much it has grown. Marcia’s daughters are teachers and husband Barry is a township trustee following in his families footsteps. The best part of the job is the people she works with are always willing to help out and cover for each other.

OLC Convention and Expo- Director Nowels represented MPL at the convention and expo, reporting that she hadn’t been since 2015, so it was nice to reconnect with some colleagues. Budget Update- Director Nowels stated that the first draft of the budget would be available for the Operations committee meeting scheduled for November 12th. Questions about acoustics- Director Nowels took this to OLC and vendor told her that they are looking to negotiate acoustic tile with another vendor and would be back in touch. Sheriff’s Cookout- Ms. Nowels reported that the Sheriff’s cookout raised \$287.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet, but watch your email for review information.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Little Free Libraries- Ms. Tiller gave an update of the Little Free Library project. The Eagle Scout’s advisor would like him to build two, so we will try out the first one and then pursue placing the second one later down the road. Patrick asked the Friends to fund his project, he did a nice presentation for them.

Strategic Plan- Ms. Tiller spoke about the strategic plan that Director Nowels has been working on. Director Nowels shared that she is planning on sharing the plan with management team on 10/16 and ask for input on 10/30.

Operations –David G, Speicher (Chair), Perry Parsons, Robert Buckley – Did not meet.

OLD BUSINESS

None

NEW BUSINESS

Trustee update- Mr. Seeberg asked for a motion to consider recommending Elizabeth Yendrek to the Marysville Exempted Village School District Board for appointment to the Marysville Public Library Board of Trustees, to fill out Rhonda Thompson’s unexpired term set to expire December 31, 2020.

Motion 52-18

Rhonda Thompson moved approval of recommending Elizabeth Yendrek to the Marysville Exempted Village School District Board for appointment to the Marysville Public Library Board of Trustees, to fill out Rhonda Thompson’s unexpired term set to expire December 31, 2020, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The recommendation was approved as presented.

Mr. Seeberg asked for a motion to consider recommending Perry Parsons for re-appointment to the Marysville Public Library Board of Trustees. This would be a full seven-year term that would expire December 31, 2025.

Motion 53-18

David Speicher moved approval of recommending Perry Parsons for re-appointment to the Marysville Public Library Board of Trustees, for a full seven-year term that would expire December 31, 2025, seconded by Anita Tiller.

Parsons	Abstain	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The recommendation was approved as presented.

Acknowledgment of Gifts-

Donations (September)
\$25.00- Anonymous- Donations in Donation Box
Total Donations: \$25.00

PUBLIC COMMENTS:

Genealogy- Ms. Tiller was asked by a church member, if the genealogy information was being moved out of the library. Director Nowels stated no, that this was not going to happen.

PAC – Walked the Home Coming Parade and it seemed to work out well, would do this again. Rhonda Thompson walked new Mill Valley. Rhonda Thompson, Becky Wever and Nieca are walking in the Chocolate Walk in Library Levy shirts. There were 10 large Library Levy signs ordered, it would be nice if one could be placed by the bowling alley. Becky Wever is coordinating “Letters to the Editor.” The PAC should place an ad in the Journal Tribune. There are stickers for Halloween Candy if anyone wants them. Next PAC meeting is Monday 10/23/2018.

UPCOMING EVENTS:

October 20

October 27

November 6

Chocolate Walk in Marysville

Halloween Hoopla

Election Day

ADJOURNMENT:

The meeting was adjourned by President Seeberg at 5:59 pm.

Next board meeting date: Wednesday, November 14, 2018 @ 5:00 pm at Main in meeting room B.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

November 14, 2018

The Marysville Public Library Board of Trustees met on November 14, 2018, at Main.

Attending: Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson, Rebecca Wever and David G. Speicher.

Absent: Chad Seeberg

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish, Lauren Lemmon and Elizabeth Yendrek

CALL TO ORDER

Vice President Thompson called the meeting to order at 5:05 p.m.

MEET THE STAFF- Lauren Lemmon. Director Nowels introduced Ms. Lemmon who is the new Adult Services Manager. Lauren is originally from Murrysville, PA, which is located just outside of Pittsburgh, PA. Her ex-husband was in the Coast Guard, so they moved around a bit. Lauren spent 18 years at the Ida Rupp Public Library in Port Clinton Ohio, where she began her career as a circulation clerk and was both the Assistant Director and the Fiscal Officer. Lauren is excited to get back to being a Librarian. On a personal note, Lauren has two sons Andrew and Ryan who are both married to Megan’s, and four beautiful grandchildren, Grayson 6, Caden 4, Jordan 2 and harper who is 16 months. Ms. Lemmon reports that the Adult Services and Management teams works well together and has been very welcoming. SharePoint and Polaris are new systems, but everyone has made the transition easy for her. Sue is doing a wonderful job with Genealogy, and we get lots of reference questions. As Lauren gets a feel for MPL and MPLR she hopes that everyone will become comfortable with her ordering for them. She plans on running reports to learn what circulates. She shared that she’s been informed that MPLR would prefer the classics and award winners rather than perhaps some more popular and prolific authors. Lauren has been in touch with Val regarding books and has learned that MPLR would like more books on agriculture.

APPROVAL OF MINUTES

Vice President Thompson asked if there were any corrections regarding the minutes from the October 17, 2018 meeting.

Motion 56-18

Rebecca Wever moved approval of the minutes as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, Vice President Thompson asked for approval of the agenda as presented.

Motion 57-18

Perry Parsons moved approval of the agenda as presented, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

Agenda approved as presented.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Endowment is \$287,322 which is down as there was a correction in the market. The Friends are looking at marketing their 2019 membership a bit differently. Membership would include one free book from the Friends book cart and two tickets to one of the author events. The Dick family sent a thank you note to the Friends and indicated that Jan enjoyed his time on the Friends board. Halloween Hoopla book sale brought in \$223. The Friends will have a book sale during Merysville on December 8, 2018. The Friends approved a book sale on April 5th and 6th, 2019 to be held in meeting room A. The Friends made \$1,000 donation toward the new microfilm machine in Adult Services. Stifel, who handles the Friends Endowment and who employees Dave Irish, made a recommendation for the Endowment Fund to alleviate any perceived conflict of interest. The Board could 1- move their Endowment Fund to another Stifel office to managed, 2- Dave Irish could resign as Board president or 3-the Board could write a resolution to acknowledge the conflict with the understanding that Stifel is held harmless should there be any issues. Dave Irish is further to have no check writing privileges, checks will be signed by Mr. Ravenscraft. There are two board openings; they would like someone with some financial experience.

Vice President Thompson asked for a motion to approve the 2019 membership incentives as presented on the 2018 Friends Membership card.

Motion 58-18

Perry Parsons moved approval of the 2019 membership incentives as presented on the 2018 Friends Membership card, seconded by Dave Speicher.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The 2019 membership incentives were approved as presented on the 2018 Friends Membership card.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the October 2018 appropriations budget and expenses. Discussion of the report followed. Discussion included moving \$30,000 from 88000 (Grant Expenditures) and 89000 (Contingency) to 99000 (Transfers Out).

Vice President Thompson asked for the approval of moving \$30,000 from Grant Expenditures and Contingency to Transfers Out.

Motion 59-18

Robert Buckley moved approval of moving \$30,000 from Grant Expenditures and Contingency to Transfers Out as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The approval of moving \$30,000 from Grant Expenditures and Contingency to Transfers Out was approved, as presented.

Vice President Thompson asked for approval of the October 2018 Financial Report as presented.

Motion 60-18

Rebecca Wever moved approval of the October 2018 report as presented, seconded by Dave Speicher

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The October 2018 financial report was approved as presented.

DIRECTOR'S REPORT – Nieca Nowels, Director – Ms. Nowels reported that the 2019 Budget is an ongoing process, she is currently looking for places to cut expenses. There is a new credit card policy that will go into effect February 2019 due to legislative changes. CLC will be sending sample language and will host a webinar/workshop December 3, 2018 to discuss the changes to the policy. Director Nowels reminded the board that she will be on vacation from November 27, 2018 through December 5, 2018, returning to work on December 6, 2018.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet, Review information has been sent, please respond.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet.

Operations –David G. Speicher (Chair), Perry Parsons, Robert Buckley – Chairman Speicher reported that according to Director Nowels the refresh will begin December 17 and be completed by Christmas. Mr. Speicher also reported that according to Director Nowels she had spoken with the office manager of the law firm that is representing Richard Turner’s estate. The office manager confirmed that the law firm is continuing to wait for the IRS to finish with their part of the estate and we will have approximately three additional months before the estate is settled and final check is written to the Library.

Mr. Speicher reported that Director Nowels is asking the Board for a 3% increase for the staff for 2019. Budget Sheet was shared with the committee, but Ms. Nowels also indicated that it was still in draft form.

Mr. Speicher indicated that Mike Schmenk reported that as of now, Anthem has the best rate, perhaps even decreasing by a small amount. Mr. Schmenk suggested that MPL continue with Anthem.

Mr. Speicher further relayed that Facilities Manager, Ron McGlone had brought the following list to their attention.

1. Parking lot - Holding water in spots and deteriorating around some of the edges.
2. New camera system – Current system is no longer being supported, new system would go from 16 to 32 cameras with fisheye lenses
3. Phone system – Several options, some would not include PA system, inside calling would require 11 digits, Ron continues to look into this.

4. Elevator – Current elevator is 20 years old, OTIS service person reported that the current controls are obsolete. Discussed updating current elevator or purchasing new.
5. Humidity issue in basement –Humidity continued to be an issue, however, our summer and early fall seasons were unusually humid. Nieca and Ron looked at the system that is at the Law Library and discovered that the largest dehumidifier would not be large enough for our current space.
6. MPLR- Should be power washed, front walkway needs attention, porch could be patched and new railing installed.

Committee discussed which items were critical or could wait.

OLD BUSINESS

None

NEW BUSINESS

Staff Raises- Director Nowels asked the board to approve for a 3% increase for the staff for 2019.

Vice President Thompson asked for a motion to approve a 3% increase for staff for 2019.

Motion 61-18

Rebecca Wever moved approval of a 3% increase for staff for 2019, seconded by Robert Buckley.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The motion was approved as presented.

Strategic Plan- Board discussed the strategic plan as presented.

Ms. Thompson asked for a motion to approve the strategic plan as presented.

Motion 62-18

Anita Tiller moved approval of the strategic plan as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Aye	Thompson	Aye

The motion was approved as presented.

Acknowledgment of Gifts-

- Donations (October)
- Sheriff's Cookout \$287
- Obituary Donation Mary J. Warner \$6.00
- Donations in memory of Sue Lowery
- Leindecker Family Trust \$50
- David Brimmer \$25
- Donations in Donation Box \$5
- Total Donations: \$373.00**

PUBLIC COMMENTS:

Thank you Levy Committee for the cake, the staff thoroughly enjoyed it!

UPCOMING EVENTS:

November 21	Library closes at 5:00 (Thanksgiving Eve)
November 22	Library Closed (Thanksgiving)
November 26	Christmas Walk and Tree Lighting, Partner's Park
November 27	Trivia at Boston's
December 8	"Merrysville" event (with Santa at the Library)
December 12-13	Sensitive Santa
December 15	Social Saturday and Santa at Raymond

ADJOURNMENT:

The meeting was adjourned by Vice President Thompson at 6:28 pm.

Next board meeting date: Wednesday, December 19, 2018 @ 5:00 pm at Main in meeting room B.

Chad Seeberg, President

Anita Tiller, Secretary



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
Operations and Finance Committee
November 12, 2018 at 5:30
Meeting Room B**

The Marysville Public Library Board of Trustees Operations and Finance Committee met on Monday, November 12 at the Main Library location.

Attending: David G. Speicher (Chair) Robert Buckley, and Perry Parsons

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: None

Public: None

CALL TO ORDER

Meeting called to order at 5:31 pm by Mr. Speicher.

APPROVAL OF MINUTES

Mr. Speicher asked for approval of the May 21, 2018 minutes as submitted.

Motion 54-18

Robert Buckley moved approval of the minutes as submitted, seconded by Perry Parsons.

Mr. Speicher asked for approval of the agenda as presented.

Motion 55-18

Perry Parsons moved approval of the agenda as submitted, seconded by Robert Buckley.

OLD BUSINESS

Lobby Refresh - Director Nowels reported that the refresh will begin December 17 and be completed by Christmas.

Bequest from Richard Turner – Director Nowels reported that she had spoken with the office manager of the law firm that is representing Richard Turner's estate. The office manager confirmed that the law firm is continuing to wait for the IRS to finish with their part of the estate and we will have approximately three additional months before the estate is settled and final check is written to the Library.

NEW BUSINESS

Budget update – Director Nowels is asking the Board for a 3% Pool increase for the staff for 2019. Budget Sheet was shared with the committee, but Ms. Nowels also indicated that it was still in draft form.

Insurance update - Mike Schmenk reported that as of now, Anthem has the best rate, perhaps even decreasing by a small amount. Mr. Schmenk suggested that MPL continue with Anthem.

Facilities update – Facilities manager, Ron McGlone reported that there were several things that he thought needed attention.

1. Parking lot - Holding water in spots and deteriorating around some of the edges.

2. New camera system – Current system is no longer being supported, new system would go from 16 to 32 cameras with fisheye lenses
3. Phone system – Several options, some would not include PA system, inside calling would require 11 digits, Ron continues to look into this.
4. Elevator – Current elevator is 20 years old, OTIS service person reported that the current controls are obsolete. Discussed updating current elevator or purchasing new.
5. Humidity issue in basement –Humidity continued to be an issue, however, our summer and early fall seasons were unusually humid. Nieca and Ron looked at the system that is at the Law Library and discovered that the largest dehumidifier would not be large enough for our current space.
6. MPLR- Should be power washed, front walkway needs attention, porch could be patched and new railing installed.

Committee discussed which items were critical or could wait.

PUBLIC COMMENTS: None.

ADJOURNMENT:

Mr. Speicher adjourned the meeting at 6:44 pm.

David Speicher (Committee Chair)



**MINUTES OF
MARYSVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES**

December 19, 2018

The Marysville Public Library Board of Trustees met on December 19, 2018, at Main.

Attending: Perry Parsons, Anita Tiller, Robert Buckley, Rhonda Thompson, Chad Seeberg and David G. Speicher.

Absent: Rebecca Wever

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish, Patricia Ross, Emily Anderson and Elizabeth Yendrek

CALL TO ORDER

President Seeberg called the meeting to order at 5:00 p.m.

MEET THE STAFF- Director Nowels introduced Emily Anderson, who is a Youth Services Reference Assistant. Ms. Anderson was a page with MPL in high school and during breaks. She also served as a page in college. After several years as a teacher, Emily and her husband moved back to Marysville. Currently Emily works about 8 hours a week, facilitating Baby Stories and splitting Story Time with Alice. Emily’s family (Rausch) has been in Union County since the 1830’s and she reports that she has seen many changes in the community and the Library.

Director Nowels introduced Patricia Ross who is a Circulation Clerk. Patricia started at the library in August 2018. Patricia loves being at MPL, she says it’s her happy place with the huge amount of resources. Her favorite thing is telling people about all the resources we have in the Library. When she’s not here, Patricia is a copywriter and content developer. Patricia and her husband lived in West Liberty prior to moving to Marysville, the move was prompted by her husband changing jobs. Patricia’s husband works with the Adriel Foster Care, Family Preservation and Training Institute as the VP of Development. This is a cause that is very dear to Patricia’s husband as he spent some time homeless in his youth. He felt the call to have “boots on the ground” with Adriel, as the youth that they serve could be homeless or worse without Adriel.

APPROVAL OF MINUTES

President Seeberg asked if there were any corrections regarding the minutes from the November 14, 2018 meeting.

Motion 65-18

Rhonda Thompson moved approval of the minutes as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Minutes were approved as presented.

APPROVAL OF AGENDA

After a review of the agenda, President Seeberg asked for approval of the agenda as amended (Emily Anderson for meet the staff was added).

Motion 66-18

Robert Buckley moved approval of the agenda as presented, seconded by Perry Parsons.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Agenda was approved as amended.

FRIENDS OF THE LIBRARY UPDATE – Dave Irish, President of the Friends reported that the Endowment ended the year at \$287,677 which is down as there was a 10% correction in the market in October. Mr. Irish reported that a total of \$12,945 was given to MPL in 2018. The Merrysville Book sale netted \$180. The first author for the Author Series, Addie J. King, will be speaking January 15, 2019. Addie J. King writes paranormal mysteries.

FINANCIAL REPORT –Michael Schmenk, Fiscal Officer, presented the November 2018 appropriations budget and expenses. Discussion of the report followed. Included in the discussion was moving \$82,000 to the Building Fund from the General Fund.

Vice President Thompson asked for approval of the October 2018 Financial Report as presented.

Motion 67-18

Perry Parsons moved approval of the November 2018 report as presented, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The November 2018 financial report was approved as presented.

President Seeberg asked for the approval of moving \$82,000 to the Building Fund from the General Fund.

Motion 68-18

Robert Buckley moved approval of moving \$82,000 to the Building Fund from the General Fund as presented, seconded by Anita Tiller.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The approval of \$82,000 to the Building Fund from the General Fund was approved, as presented.

DIRECTOR’S REPORT – Director Nowels discussed the Lobby Refresh, reported that the purple desk will be removed 12/26/18. The wiring project will begin 12/27/18. The door will be installed at a later date.

Sensory Library Browse -Youth Services was able to procure a UCDD grant for 2019 in the amount of \$3,563. This grant will allow for sensory toy and inclusion project. Adaptive toys and kits for special needs children will be available for checkout. Since these toys are expensive, this is a great opportunity for families to try the toys before they purchase. This hits upon our strategic plan with Early Literacy and inclusion in public spaces. MPL will also periodically stay open on Friday for special needs children to browse, maybe by appointment, this will be a

quarterly program for now. We plan to also limit the number of participants. Chad Seeberg mentioned that he heard the packet was particularly well done.

Raymond Hours – Director Nowels started a discussion of changing the Thursday hours at the Raymond Branch. We have heard comments that Story Time is happening too late for many families to participate as it is running up against nap time and lunch time. It has been proposed that MPLR open on Thursdays at 9am instead of 11am and close at 5pm instead of 7pm. This does not increase hours at the Raymond Branch, just moves them back to better accommodate our Patron’s needs and hopefully make Story Time at Raymond more successful.

COMMITTEE REPORTS

Executive – Rhonda Thompson (Chair), Anita Tiller, David Speicher – Did not meet.

Planning and External Relations – Anita Tiller (Chair), Rhonda Thompson, Rebecca Wever – Did not meet.

Operations –David G. Speicher (Chair), Perry Parsons, Robert Buckley – Discussed the temporary appropriations budget and the lobby refresh.

OLD BUSINESS- None

NEW BUSINESS

Temporary Appropriations Budget – The Board discussed the temporary appropriations budget for 2019.

President Seeberg asked for a motion to approve the temporary appropriations budget for 2019.

Motion 69-18

Dave Speicher moved approval of the temporary appropriations budget for 2019, seconded by Rhonda Thompson.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

The motion was approved as presented.

Acknowledgment of Gifts-

Obituary Donation-M. Maxine Miller- \$5.00
Union Co. Genealogical Society- Journal Tribune Microfilm Reimbursement- \$640.00
Union Co. Genealogical Society- Hayes Obituary Index Reimbursement- \$300.00
Donations in Donation Box- \$3.36
Total Donations: \$948.36

PUBLIC COMMENTS-

Thank you Rhonda Thompson for your service on the Board, you will be missed.

EXECUTIVE SESSION-

President Seeberg asked for a motion to go into Executive Session for the purpose of discussing two employees’ job performances for compensation reasons.

Motion 70-18

Rhonda Thompson moved approval to go into Executive Session for the purpose of discussing two employees' job performances for compensation reasons, seconded by David Speicher.

Roll Call was taken.

Parsons	Aye	Buckley	Aye	Speicher	Aye
Tiller	Aye	Wever	Absent	Thompson	Aye

Board went into Executive Session at 6:01 pm. Board came out of Executive Session at 6:37 pm.

Upcoming Events-

December 24	Christmas Eve- Library Closed
December 25	Christmas Day- Library Closed
December 28	Blood Drive at the Library
December 31	Noon Years Eve
December 31	New Years Eve- Library Closes Early (5:00)
January 1	New Years Day- Library Closed
January 15	Author Series- Addie J. King
January 20	Dish & Dine- Cookbook Group (1:30-2:30)

ADJOURNMENT - Meeting adjourned by Mr. Seeburg at 6:41 pm

Next board meeting date: Wednesday, January 23, 2019 @ 5:00 pm at Main Library. This meeting will serve as our annual organizational meeting, and will include the following:

Chad Seeberg, President

Anita Tiller, Secretary