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**MINUTES OF MARYSVILLE PUBLIC LIBRARY**

**PUBLIC RECORDS COMMISSION**

 **November 14, 2018**

The Marysville Public Library Public Records Commission met on Wednesday, November 14, 2018, at the Main Library location.Attending: Perry Parsons, Robert Buckley, David G. Speicher, Rebecca Wever, Rhonda Thompson and Anita Tiller.

Absent: Chad Seeberg,

Staff: Nieca Nowels, Michael Schmenk and Cindy Crawford

Guests: Dave Irish

**CALL TO ORDER**

Vice President Rhonda Thompson called the meeting to order at 5:03 p.m.

**APPROVAL OF MINUTES** – November 15, 2017

Vice President Thompson asked if there were any corrections regarding the minutes of the last meeting.

**Motion 01-18**

Rebecca Wever moved approval of the minutes as presented, seconded by Anita Tiller.

Parsons Aye Buckley Aye Speicher Aye

Thompson Aye Wever Aye Tiller Aye

Minutes were approved as presented.

**APPROVAL OF AGENDA** – November 14, 2018

Vice President Thompson asked if there were any corrections regarding the agenda of the meeting.

**Motion 02-18**

Robert Buckley moved approval of the agenda as amended (change was to the date of last year’s minutes), seconded by Perry Parsons.

Parsons Aye Buckley Aye Speicher Aye

Thompson Aye Wever Aye Tiller Aye

Agenda was approved as amended.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Updates to retention schedule – No changes were recommended this year.

**ADJOURNMENT**

The next Public Records commission meeting will be held November 2019 board meeting, at the Main location, Marysville Public Library.

The meeting was adjourned by Vice President Thompson at 5:04 p.m.

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Chad Seeberg, President Rhonda Thompson, Secretary